

# **CENTRAL HIGH SCHOOL**

**116 Rebel Drive  
Park Hills, MO  
63601**

**[Central R-3 School District - Home](#)**

**573-431-2616 Ext. 4000**

**The Central R-III School District does not discriminate on the basis of race, color, or national origin, sex, disability, or age in its programs and activities. Inquiries or concerns may be directed to the Title IX Coordinator, 200 High Street, Park Hills, MO 63601; 573-431-2616 ext. 5111**

# **STUDENT HANDBOOK**

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1st Period	7:40 - 8:30		
2nd Period	8:34 - 9:24		
3rd Period	9:28 - 10:18		
4th Period	10:22 - 11:12		
5th Period	1st lunch(9th &11th grade, pm Unitec):11:12 - 11:42 (bell at 11:16 tardy for RAP, bell at 11:38 release students to Freshman/Junior RAP)		
	2nd Lunch(10th & 12th grade): 11:42 - 12:12 (bell at 12:08 releases all students to 6th period)		
6th Period	12:12 - 1:02		
7th Period	1:06 - 1:56		
8th Period	2:00 - 2:50		

		<u>Calendar</u>	<u>Teacher</u>	<u>Room</u>	<u>Ext.</u>		
<b>2022</b>	<b>August</b>	10	New Teacher Orientation	Aholt	200	4150	
		11-18	Staff Development	Banger	233	4139	
		19	Optional Work Day	Black	235	4132	
		22	First Day of School	Boyer	F.H.	4128	
				Bridges	143	4151	
	<b>September</b>	5	Labor Day - No School	Calvird	124	4142	
		23	Homecoming - ½ day	Carver	141	4137	
				Casey	Gym	4171	
	<b>October</b>	14	End of First Quarter	Chapman	132	4165	
		27	Parent/ Teacher Conferences 1 - 6 p.m.	Comfort	211	4155	
		28	Staff Development - No School	Cunningham	221	4125	
				Daniels	122	4154	
	<b>November</b>	21-25	Thanksgiving Break - No School	Filer	F.H.	4129	
				Gallaher	236	4166	
	<b>December</b>	21	End of First Semester	Geile	142	4145	
		22-31	Winter Break - No School	Huff	Library	4210	
				Huskey	100	4130	
				Jansen	123	4140	
	<b>2023</b>	<b>January</b>	1-4	Winter Break - No School	L. Johnson	136	4133
			4	Staff Development - No School	PJ Jones	222	4135
			5	School Resumes	Joseph	133	4134
			16	Staff Development - No School	A. McFarland	115	4126
			D. McFarland	ITV	4156		
<b>February</b>		20	President's Day - No School	McMillian	101	4149	
				Mills	Gym/ITV	4138	
<b>March</b>		8	End of Third Quarter	Mitchell	225	4164	
		17	No School	Pallo	224	4143	
				Pallo-Monges	102	4146	
<b>April</b>		3-10	Spring Break - No School	Petty, B.	237	4159	

<b>May</b>	18	Graduation	Pokorny	234	4158
	19	Last Day of School - ½ Day	Politte	145	4152
	19	Staff Development - PM	Redecker	213	4144
			Schweiss	Aud.	4148
			Shrader	141	4160
			Strange	126	4170
			Tyree	145	4161

**CENTRAL R-III SCHOOL DISTRICT MISSION STATEMENT**

The Central R-III School District strives to involve students, parents, staff and the community as partners in the educational process to develop lifelong learners and responsible citizens in an ever-changing society. The district will provide varied opportunities to increase skills, broaden knowledge, enhance application skills and develop work habits necessary to successfully:

- 1) attend an academic college or university
- 2) further education through a trade or technical school
- 3) and/or seek and maintain employment

**CENTRAL HIGH SCHOOL MISSION STATEMENT**

Our students Will be...

- Responsible**
- Educated**
- Balanced**
- Engaged**
- Leading**
- Successful**

CHS VISION: Central High School staff, along with our community and parents, will develop a school where

- Students feel safe, welcome, and involved in their education
- Students set and attain personal goals
- Students are successful after graduating
- Students are lifelong learners
- Students embrace failure as an opportunity to learn, grow, and persevere.

**2023-2024 GOALS**

1. **TO IMPROVE STUDENT PERFORMANCE:** To meet state expectation levels on the end of course exams and to meet or exceed both the national and state averages on the ACT test through continued offerings for ACT preparation and planning.
2. **TO PROVIDE EXTRA HELP:** To continue to develop strategies such as ICU to provide extra help to students before, during and after school to meet the high expectations of the Central School District.
3. **IMPROVE ATTENDANCE PERCENTAGE AND TARDY RATE:** Increase the attendance rate to 90% or better for at least 90% of our students by maintaining a strict attendance policy. Reduce the number of tardies during the school day with the focus on 1<sup>st</sup> period.

4. INCREASE THE GRADUATION RATE AND REDUCE THE DROPOUT RATE: Increase the persistence to graduation rate to 97% or better and continue to insure that all students continue on a four-year path to graduate from high school. Continue to reduce the dropout rate to less than 2% by offering programs and support systems.
5. BUILDING LEVEL IMPROVEMENTS/SAFE DRUG FREE SCHOOLS: To continue to develop strategies that address and improve building safety, security and environment as well as promoting a drug-free environment.
6. IMPROVE PARENT/COMMUNITY INVOLVEMENT: Increase parent/community involvement, through the use of the Advisor/Advisee program, parent/teacher conferences, open house and other community outreach programs.
7. TECHNOLOGY IMPLEMENTATION: To continue to provide access to computers for all students and to make instructional technology an integral part of the teaching/learning environment.
8. IMPROVING CHARACTER: To continue to develop strategies to address and improve students' attitudes, respect for authority and each other, and to develop personal responsibility and good character.
9. IMPROVE READING, LITERACY AND NUMERACY: To continue to develop strategies and ideas to address literacy and numeracy issues, improve the reading level of students, and increase the number of required books that students must read in the core level classes.
10. PATHWAYS: Provide for all students a clear pathway to student success beyond high school through a career/technical field, college preparation plan, military, or vocational rehabilitation.

#### **STUDENT DISCIPLINE**

The Student Code of Conduct is designed to foster student responsibility, respect for the rights of others, and to ensure the orderly operation of district schools. No code can be expected to list each and every offense, which may result in the use of disciplinary action. However, it is the purpose of this code to list certain offenses, which if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, or an aggravated circumstance of any offense or an action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law. This code includes, but is not necessarily limited to, acts of students on school property, including playgrounds, parking lots and school transportation, or at a school activity, whether on or off school property. Copies of the handbook and these policies are available on our website and can be downloaded to a student Chromebook or are available in any office. All Board policies can be found on the district website or any district office.

#### **REPORTING TO LAW ENFORCEMENT**

IT IS THE POLICY OF THE CENTRAL R-III SCHOOL DISTRICT TO REPORT ALL CRIMES OCCURRING ON SCHOOL GROUNDS TO LAW ENFORCEMENT, INCLUDING, BUT NOT LIMITED TO, THE CRIMES THE DISTRICT IS REQUIRED TO REPORT IN ACCORDANCE WITH LAW. THE FOLLOWING ACTS, REGARDLESS OF WHETHER THEY ARE COMMITTED BY JUVENILES, ARE SUBJECT TO THIS REPORTING REQUIREMENT:

1. First or second degree murder under §§ 565.020, .021, RSMo.
2. Voluntary or involuntary manslaughter under § 565.024, RSMo.
3. Kidnapping under § 565.110, RSMo.
4. First, second or third degree assault under §§ 565.050, .060, .070, RSMo.
5. Sexual assault or deviate sexual assault under §§ 566.040, .070, RSMo.
6. Forcible rape or sodomy under §§ 566.030, .060, RSMo.
7. Burglary in the first or second degree under §§ 569.160, .170, RSMo.
8. Robbery in the first degree under § 569.020, RSMo.
9. Possession of a weapon under chapter 571, RSMo.
10. Distribution of drugs under §§ 195.211, .212, RSMo.
11. Arson in the first degree under § 569.040, RSMo.
12. Felonious restraint under § 565.120, RSMo.
13. Property damage in the first degree under § 569.100, RSMo.
14. Child molestation in the first degree pursuant to § 566.067, RSMo.
15. Sexual misconduct involving a child pursuant to § 566.083, RSMo.
16. Sexual abuse pursuant to § 566.100, RSMo.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for

more than ten (10) days or expulsion of any student who the district is aware is under the jurisdiction of the court.

### **DOCUMENTATION IN STUDENT'S DISCIPLINE RECORD**

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools. In addition, any offense that constitutes a "serious violation of the district's discipline policy" must be documented in the student's discipline record in accordance with law. A serious violation of the district's discipline policy is defined as one (1) or more of the following acts if committed by a student enrolled in the district:

1. Any act of school violence or violent behavior.
2. Any offense that occurs on school property, on school transportation or at any school activity and that is required by law to be reported to law enforcement officials.
3. Any offense that results in an out-of-school suspension for more than ten (10) school days.

### **PROHIBITION AGAINST BEING ON OR NEAR SCHOOL PROPERTY DURING SUSPENSION**

All students who are suspended or expelled are prohibited from being on school property for any reason unless permission is granted by the superintendent or designee. Any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any public school in the district unless one (1) of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian or custodian.
2. The student is under the direct supervision of another adult designated by the student's parent, legal guardian or custodian, in advance, in writing, to the principal of the school that suspended the student.
3. The student is in an alternative school that is located within 1,000 feet of a public school in the district.
4. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates this prohibition he or she may be suspended or expelled in accordance with the offense, "Failure to Meet the Conditions of Suspension," listed below.

### **FILE: BOARD POLICY 2600 DISCIPLINE**

The district has the authority to control student conduct which is prejudicial to good order discipline in the schools as provided by state law. School officials are authorized to hold students accountable for misconduct in school, on school property, during school- sponsored activities and for conduct away from school or in non school activities which affect school discipline.

Students forfeit their right to a public school education by engaging in conduct prohibited in Regulation 2610 and related provisions. Disciplinary consequences include, but are not limited to, withdrawal of school privileges (athletics, intramurals, student clubs and activities and school social events); the reassignment of the student to another school; removal of up to ten (10) school days by school principals; extension of suspensions for a total of 180 days by the Superintendent; and longer term suspension from school by the Board of Education.

The District will provide annual in-service training to all employees concerning the District's discipline regulations and their implementation. Annual training will also include, but will not be limited to, approved methods of dealing with school violence, discipline of students with disabilities, and the requirements of student confidentiality.

The following are descriptions of prohibited conduct as well as potential consequences for violation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

\*\*\*\*

**Arson--** Starting a fire or causing an explosion with the intention to damage property or buildings.

**Consequences:** 1-180 days out-of-school suspension or expulsion, restitution if appropriate, notification to law enforcement officials, and documentation in the student's discipline record.

**Assault--a.** Hitting, striking and/or attempting to cause injury to another person; intentionally placing a person in reasonable apprehension of imminent physical injury, physically injuring another person.

**Consequences:** principal/student conference and In-school suspension, 1-180 days out-of-school suspension, or expulsion, notification to law enforcement officials, and documentation in the student's discipline record.

b. Attempting to kill or cause serious physical injury to another.

**Consequences:** 1-180 days out of school suspension or expulsion, notification to law enforcement officials, and documentation in the student's discipline record.

**Bullying/Cyber Threats/Harassment (see Board Policy 2655)**—Bullying is defined as intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Intentional intimidation or infliction of physical, emotional, or mental harm. It includes but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyberbullying or cyber threats. Cyber bullying is sending or posting harmful, sexual or cruel text or images using the Internet or other digital communication devices. Cyber threats are online materials that threaten or raise concerns about violence against others, suicide or self-harm. Enforcement of this policy includes offenses occurring both in and out of school. When made aware of a bullying situation, the investigation will be conducted immediately and concluded within one school day of the report. New state definition: Bullying means intimidation or harassment that causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of, but is not limited to, physical actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting of such acts. **Bullying by students is prohibited on school property, at any school function, or on a school bus. Cyberbullying means bullying as defined in this subsection through the transmission of a communication including, but not limited to, a message, text, sound, or image by means of an electronic device including, but not limited to, a telephone, cellphone, or other wireless communication device, computer or pager.**

**Consequences:** Principal conference and In-school suspension, 1-180 days out-of-school suspension, or expulsion, notification to law enforcement officials, and documentation in the student's discipline record. Students will be required to file a harassment order to cease and desist.

**Bus Misconduct (see Board Policy 2652)**—Any offense committed by a student on a district-owned or contracted bus shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, bus-riding privileges may be suspended or revoked. **Students must board and exit the bus only at their regular stop unless prior permission has been received from the principal or assistant principal. Failure to do so is a violation of bus rules and could result in loss of bus privileges.**

**Cell phones and other electronic devices (see Board Policy 2656)**—NO electronic devices or cell phones are allowed to create any type of distraction in the classroom. **Any use of text messaging, picture taking, etc. on a cell phone or other device is strictly prohibited in the classroom or during class. Images or pictures taken on school property are not to be posted to computers, websites or other electronic devices without the express written consent of the administration.** These electronic devices are not to be seen or heard in the classroom UNLESS TEACHER PERMISSION IS GRANTED.

**Consequences:** 1<sup>st</sup> offense--Confiscation of phone and/or other electronic devices until detention is served. 2<sup>nd</sup> offense—Confiscation of phone and/or other electronic device. Parent/guardian must retrieve phone and/or other electronic device from the main office. Saturday PASS is assigned. 3<sup>rd</sup> offense-- Confiscation of phone and/or other electronic device. Parent/guardian must retrieve phone and/or other electronic device from the main office. Three days of ISS is assigned and loss of cell phone/electronic device privileges at school. Subsequent offenses—Out of School Suspension, confiscation of phone and/or other electronic device. **Pictures taken by electronic devices in a classroom or on school property without the consent of the administration can be punished with In or Out of School Suspension.**

**Chromebooks**—Failure to bring Chromebook to class or to school. Students will be allowed to check out a loaner Chromebook from the library 3 times during the semester.

**Consequences:** The third offense will result in a warning during a principal conference. A fourth offense will result in before/after school detention. A fifth offense will result in Saturday PASS. A sixth offense will result in 3 days of ISS. Any offense after will result in Out of School Suspension or placement in the alternative school.

**Cheating**—Cheating in class on a test, on homework or any type of assignment. Cheating can include the use of computer based programs, the use of cell phones or computers to take pictures of tests, quizzes and homework and taking another student's test, quiz or completing their homework with their Chromebook or other computer device.

**Academic Fraud**—Being dishonest and irresponsible in presentation of student work in an educational environment. **Plagiarism:** Presenting words and/or ideas of someone else as your own, without giving credit, regardless of the type of source, i.e. electronic, internet (cutting and pasting), print, other student's work etc. Cheating also includes copying and/or printing information from another source including tests, homework or any other type of assignment, as your own.

**Consequences:** Principal/student conference, student required to redo work, parent notified, in-school suspension and possible failure for the semester. Serious violations as listed above will result in assignment to ISS or OSS and loss of credit for the class.



**Disparaging/Disruptive/Demeaning/Disrespectful Conduct, Language or Speech--**

Use of words or actions, verbal, written or symbolic, meant to harass or injure another person; i.e., threats of violence or defamation of a person's race, religion, gender or ethnic origin. Constitutionally protected speech will not be punished.

**Consequences:** Principal/student conference, detention, Saturday PASS, in-school suspension, or 1-180 days out-of-school suspension or expulsion, and documentation in student's discipline record.

**Distribution of Literature:** No pamphlets, posters or literature of any kind may be distributed on school grounds without prior approval from the principal.

**Consequences:** Principal/student conference, detention, Saturday PASS, in-school suspension, or 1-180 days out-of-school suspension or expulsion

**Dress Code (see Board Policy 2651)--**Clothing or accessory items which may disrupt the educational environment; i.e., items which depict gang affiliation or promote alcohol, tobacco, illegal substances, offensive and/or obscene pictures or words; Piercings that are a danger to the individual or other students are prohibited. Students are prohibited from dressing in a manner deemed to be inappropriate for the school setting and, thereby, disruptive to the learning environment. Hats and scarves can be regulated by staff members in the classroom. Bare midriffs, low neck-lines, Shirts without sleeves, shorts above fingertip length, sagging pants below the waistline and clothing that expose the undergarments are prohibited. Pajama pants and house shoes are not allowed. Teachers have the right and responsibility to enforce the rules in the teacher's class, at school activities, elsewhere on campus or on trips.

**Consequences:**Principal/student conference, change of clothing, detention, Saturday PASS, in-school suspension.

**Drugs/Alcohol (see Board policies 2640 and 2641)**

a. Possession of or attendance under the influence of any unauthorized prescription drug, alcohol, narcotic substance, counterfeit drugs or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202 of the Controlled Substance Act.

**Consequences:** 1-180 days out-of-school suspension, expulsion, notification to law enforcement officials, and documentation in student's discipline record.

b. Sale, purchase, possession, under the influence or distribution of any prescription drug, alcohol, narcotic substance, counterfeit drugs and/or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedule I, II, III, IV or V of section 202 of the Controlled Substances Act

**Consequences:** 1-180 days out-of-school suspension, expulsion, notification to law enforcement officials, and documentation in student's discipline record.

c. Violation of Board Policy 2870 "Administering Medicines To Students." Students may not possess or self-administer prescription or non-prescription medicines at school. When medicine is to be administered at school it must be done by the school nurse or other authorized school employee and only with a doctor's written permission or when a permission form has been received for over-the-counter medication. Students must bring all medicines to the nurse's office and may not keep them in their possession while at school. In addition, students may not distribute prescription or non-prescription medicines to others (See "b" above for consequences related to distribution of prescription drugs).

**Extortion--**Threatening or intimidating any student for the purpose of obtaining money or anything of value.

**Consequences:** Principal/student conference, in-school suspension, 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

**Failure to Participate--**Refusing to participate in classroom activities OR SSR: failure to bring appropriate materials to class, refusing to do assigned or in-class written work, failure to pay attention to lecture/discussion, failure to take notes when appropriate, sleeping in class.

**Consequences:** Principal/student conference with notification of offense to parent/guardian, detention, Saturday PASS or in-school suspension.

**False Alarms--**Tampering with emergency equipment, setting off false alarms, making false reports.

**Consequences:** Principal/student conference, in-school suspension, 1-180 days out-of-school suspension, or expulsion, and notification to law enforcement.

**Fighting--**Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

**Consequences:** Principal/student conference, in school suspension, or 1-180 days out-of-school-suspension, documentation in student's discipline record and notification of law enforcement officials.

**Flowers/Balloons/Food**--Students are discouraged from having flowers/ balloons/food delivered to school. These cannot be accepted at school and will be returned or not accepted. DO NOT EXPECT VALENTINE'S DAY FLOWERS/FOOD TO BE ACCEPTED FROM THE HIGH SCHOOL OFFICE. We will not deliver food brought from a parent to any student.

**Food/Drinks**--Each teacher will establish classroom rules regarding food or drinks in the classroom. Students are not allowed to have food or beverages delivered to school. **Consequences:** Failure to abide by these regulations could result in school detention, Saturday PASS or ISS.

**Forgery**--Falsifying, altering or illegally possessing school forms, including Google Documents or other computer based forms (gradebooks, SIS etc.) or using forged excuses.  
**Consequences:** In-school-suspension or out of school suspension.

**Gambling:** No playing cards or gambling of any kind is permitted at school. This includes before and after school.  
**Consequences:** In-school suspension, out of school suspension.

**Gangs**--Gang activities, whether verbal, written or symbolic which substantially disrupt the educational environment.

**Consequences:** Principal/student conference, in-school suspension, 1-180 days out-of-school suspension or expulsion, notification to law enforcement officials, and documentation in student's discipline record.

**Hazing—Board Policy 2655** Any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity. It may include subjecting a student to extreme mental stress including, but not limited to, sleep deprivation, physical confinement, forced conduct that could result in extreme embarrassment or criminal activity, or other stress-inducing activities. Hazing can include acts of physical brutality, whipping, beating, branding, exposure to the elements, forcing the consumption of food, liquor, drug or other substances, forcing inhalation or ingestion of tobacco products, or any other forced physical activity that could adversely affect the physical health or safety of an individual.

**Consequences:** Principal conference, In-school suspension, 1-180 days out-of-school suspension, or expulsion, notification to law enforcement officials, and documentation in the student's discipline record.

**Laser Pointers**--Park Hills City Ordinance prohibits the possession/use of laser pointers within the city limits. These are also prohibited at all school functions.

**Consequences:** Violators will be reported to the local police. In-school suspension or out of school suspension.

**Leaving campus after arriving**--Once a student arrives on campus in the morning or at any time during the day, he/she must remain on campus. This policy also applies to the end of the day dismissal. Students who are waiting on a bus are not allowed to leave campus and return to board the bus. Failure to comply will be considered as truancy.

**Consequences:** Truancy is punishable with Saturday PASS and/or I.S.S. or O.S.S.

**Leaving Class Without Permission**—Any student who leaves class without teacher permission is subject to the following consequences:

**Consequences:** Principal/student conference and Saturday PASS, 1-10 days in school suspension.

**Lunch Debt Violation**—Any student who takes a tray lunch or other a la carte items after being warned to only get a peanut butter/cheese sandwich due to excessive debt of \$20.50 or greater will be in violation of the lunch debt policy. Students will not be allowed to charge to the account until the account is paid in full.

**Consequences:** Principal/student conference and detention.

**Missing Assignments/Retaking Tests** Failure to turn in class work, projects or assignments on the due date.

**Consequences:** Students with missing assignments will be immediately assigned to private dining (otherwise known as lunch detention). Teachers must inform a parent and the student of the missing assignment before placing the student on the private dining list. Students will have 3 school days to complete the assignment or it will be recorded as a 0 in the gradebook. Students can be assigned to private dining or PASS to retake a test or quiz. Failure to retake a test or quiz within 5 school days will result in the student receiving the current grade or a 0 if the test or quiz has never been taken. The make-up work policy

will still be in force for students who are absent from school. Multiple offenses could result in placement at the alternative school.

**Parking Violations/Careless Driving/Automobile/Vehicle Misuse**—Defined as discourteous or unsafe driving on or around school property, failure to move vehicle at the request of school officials, failure to follow the directions given by school officials or failure to follow established rules for parking or driving on school property. Parking is only allowed on designated student parking lots. Students must park within the designated parking spots (within the lines). Students are not allowed to park in non-designated areas or reserved spots. Driving on school property in such a way as to endanger persons or property, parking in unauthorized areas, or failure to stop at a school bus crossing and/or stop sign is a violation of this policy. Students are not allowed to stay in their vehicles or congregate on the parking lot before, during or after school hours.

**Consequences:** Principal/student conference, driving on school property revoked for one month or semester, notification to law enforcement officials, and documentation in the student's discipline record. STUDENTS PARKED IN ILLEGAL AREAS OR NON-DESIGNATED SPOTS WILL HAVE THEIR VEHICLES TOWED AT THE STUDENT'S EXPENSE. Students congregating on school parking lots could face consequences ranging from detention to ISS.

**P.E. Failure to Dress Out**--Failure to dress out for P.E./Weightlifting.

**Consequences:** Students who choose to not dress out for P.E. will receive 10 points off their grade. On the 4<sup>th</sup> dress cut, the student will receive Saturday PASS and not earn a grade above 60%. On the 5<sup>th</sup> dress cut, the student will not receive their P.E. credit and will be placed in ISS for that hour, for the remainder of the semester.

**Public Display of Affection**--Physical contact that is inappropriate for the school setting. This includes but is not limited to kissing and groping etc.

**Consequences:** Principal/student conference and detention for first offense, Saturday PASS, in-school suspension, or 1-180 days out-of-school suspension, expulsion & possible documentation in student's discipline record for additional offenses.

**Sexual Conduct Inappropriate—Physical Touching of Another Student** in the area of the breasts, buttocks or genitals.

**Consequences:** Principal/student conference, detention, in school suspension, or 1-180 days out-of-school-suspension, documentation in student's discipline record and notification of law enforcement officials.

**Sexual Conduct Inappropriate—Use of sexually intimidating language, objects or pictures.**

**Consequences:** Principal/student conference, detention, in school suspension, or 1-180 days out-of-school-suspension, documentation in student's discipline record and notification of law enforcement officials.

**Sexual Conduct Inappropriate—Indecent exposure** includes display of breasts, buttocks and genitals in a public location.

**Consequences:** Principal/student conference, detention, in school suspension, or 1-180 days out-of-school-suspension, documentation in student's discipline record and notification of law enforcement officials.

**Sexual Harassment (see Board policy 2130)** Use of verbal, written or symbolic language that is sexually harassing.

**Consequences:** Principal/student conference, in-school suspension, 1-180 days out-of-school suspension, or expulsion, & possible documentation in student's discipline record.

Physical contact that is sexually harassing.

**Consequences:** In-school-suspension, 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

**Substitute problems**—Any student who creates a disruption in a class with a substitute teacher that requires the student to be removed from the class or with a written disciplinary referral could be subject to an automatic three days of ISS or Saturday PASS.

**Tardy Policy:** Tardies are disruptive to the learning process. Students will be recorded tardy IF THEY ARE NOT IN THEIR ASSIGNED SEAT WITH ALL MATERIALS NEEDED FOR CLASS WHEN THE TARDY BELL RINGS. A.M.

tardies are included in this policy and **will not** be treated as separate from a classroom tardy. An A.M. Tardy is defined as "late arrival to school." TARDIES ARE KEPT ON A QUARTER BASIS.

**CONSEQUENCES FOR TARDIES**

<b>1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Tardies:</b>	<b>Free</b>
<b>4<sup>th</sup> Tardy:</b>	<b>Verbal Warning</b>
<b>5<sup>th</sup> Tardy:</b>	<b>1 detention</b>
<b>6<sup>th</sup> Tardy:</b>	<b>Saturday PASS</b>
<b>7<sup>th</sup> Tardy:</b>	<b>3 days ISS</b>
<b>Over 7 Tardies:</b>	<b>Will result in ISS, OSS or alternative school placement</b>

**\*\*\*\*Saturday PASS assignment may be rescheduled only once. Should the rescheduled Saturday PASS be missed, the consequence will be 3 days of ISS.**

**Technology Misconduct:** Attempting, regardless of success, to gain unauthorized access to a technology system or information; to use district technology to connect to other systems in evasion of the physical limitations of the remote system; to copy district files without authorization; to interfere with the ability of others to utilize district technology; to secure a higher level of privilege without authorization; to introduce computer "viruses," "hacking" tools, or other disruptive/destructive programs onto or using district technology; or to evade or disable a filtering/blocking device

**Consequences:** Restitution, Principal/Student conference and detention, in-school suspension or 1-180 days out of school suspension. Possible notification to law enforcement, if needed. Notification to the technology director and parents. Students can lose user privileges.

**Severity Clause:** The district reserves the right to waive any or all of the above offenses depending on the severity of the infraction.

**Violations other than those listed above:** If the user agreement is broken outside of regular class time, the administrator may have the option to revoke privileges on a time restriction basis to enable the student to receive class credit in classes that require computer access.

**Theft** - Theft, attempted theft or willful possession of stolen property.

**Consequences:** 1-180 days out-of-school suspension, notification to law enforcement officials and arrest of the student, and documentation in the student's discipline record.

**Tobacco (see Board Policy 2640)**--a. Possession/use of any tobacco products (including imitation snuff) or electronic cigarettes/vapor devices on school grounds, the bus, or at any school activity. **Off campus possession or use of controlled substances (including tobacco, electronic cigarettes and vapor devices)**: Missouri law has established a drug free/tobacco free zone within 2000 feet of school property. Students cannot use tobacco across the street or in the immediate vicinity of school property. Students will not be allowed to congregate on the streets near the school to smoke or use vapors.

**Consequences:** Principal/student conference, confiscation of tobacco products, including electronic cigarettes, vapors and lighters, possible notification of law enforcement officials, in school suspension, Saturday PASS or 1-10 days out-of-school suspension. Smoking, using smokeless tobacco or vapes on school property will result in an automatic assignment to ISS.

- Vapes/Electronic Cigarettes and/or other Tobacco Products or paraphernalia will be confiscated and turned over to the School Resource Officer (SRO) for destruction.

**Truancy (see Board Policy 2340)**--Absence from school without the knowledge and consent of parents/guardian and/or the school administration. Students will be considered truant if the student leaves campus at anytime including UniTec, without officially signing out in the attendance office. Failing to attend UniTec when in session or leaving UniTec campus without permission is truancy. An absence from class without permission is considered truancy. Students who leave for lunch and do not return must have a parent sign him/her out and/or call the attendance secretary by 3 p.m. on the day of the absence. Notes or phone calls on the following day will not be accepted as excuses.

**Consequences:** Principal/student conference and Saturday PASS, 1-10 days in school suspension, 1-10 days out of school suspension.

**Vandalism (see Board policy 2654)**--Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff or students. This includes taking teacher nameplates, drawing or writing on Chromebooks and the cases, or interfering with the technology equipment in the school.

**Consequences:** In-school-suspension, 1-180 days out-of-school suspension, or expulsion, possible notification to law enforcement officials, and possible documentation in the student's discipline record. Restitution must be made as part of any disciplinary measure.

**Water Guns/Balloons/Fireworks**—Using any of these products is unacceptable conduct that is dangerous and/or disruptive to the educational process.

**Consequences:** Principal/student conference, in-school suspension, 1-180 days out-of-school suspension, expulsion, notification to law enforcement officials, and documentation in student's discipline record.

**Weapons (see Board policy 2620)**--a. Possession or use of any instrument or device, other than those defined in 18 U.S.C. 921 or 571.010, RSMo, which is customarily used for attack or defense against another person; any instrument or device used to inflict physical injury to another person.

**Consequences:** In-school-suspension, 1-180 days out-of-school suspension, or expulsion, possible notification documentation in student's discipline record.

b. Possession or use of a firearm as defined in 18 U.S.C. 921 or any instrument or device defined in 571.010, RSMo. Or any instrument or device defined as a dangerous weapon in 18 U.S.C. 930.

**Consequences:** One calendar year suspension or expulsion, notification to law enforcement officials, and documentation in the student discipline record.

**Assignment to ISS:** Students assigned to ISS will not have the option of substituting OSS for ISS. Students will not be permitted to return to regular classes until they satisfactorily complete the ISS assignments. **Students who are assigned to ISS are suspended from participating in or attending extra-curricular activities.** The suspension from activities will begin immediately and for consecutive days equal to the length of the ISS assignment.

**Saturday PASS:** No one will be excused from required Saturday PASS except in the case of an emergency situation. Any request to be absent must be made in advance. In cases where students have committed an offense normally punishable by assignment to Saturday PASS but when there are no more Saturday PASS dates scheduled for the school year, the student will be assigned to a maximum of three days ISS in lieu of the Saturday PASS. Saturday PASS begins at 8:30 a.m. and ends at 11:30 a.m. Saturday PASS students must meet at the main entrance to the school BEFORE 8:30 A.M. If you are late to a required Saturday PASS, you will be sent home and receive an additional Saturday PASS or three days of ISS. Students assigned to Saturday PASS are required to fill out the assignment sheet of all work completed in Saturday PASS. Students assigned to Saturday PASS are required to bring their Chromebook and other materials to Saturday PASS. The principal reserves the right to assign students to Saturday PASS in lieu of ISS on the first offense. **Saturday PASS may be rescheduled only once. Should the rescheduled and required Saturday PASS be missed, the consequence will be 3 days of ISS.**

**After/Before School Detention:** After/Before school detention will be held at the high school from 7:00 a.m. to 7:35 a.m. or 2:50 p.m. to 3:20 p.m. daily in the main office or a room designated by the administration. Students who are tardy will not be allowed in detention and will be assigned an additional day. Students will not be allowed to accumulate more than 3 detentions or the student will be assigned to Saturday PASS and/or ISS. Students must have appropriate materials to work on and remain busy. Students cannot leave their seats or talk without permission. Any student who is kicked out of detention for failure to follow the rules and regulations will be assigned to Saturday PASS or 3 days of ISS and must serve the remainder of his/her assigned detentions. No sleeping, chewing gum, candy, soda, etc.

**Assignment to OSS:** Any days missed as a result of OSS will count toward the five-day limit on absences per semester as per the attendance policy. **Students who are suspended from school are not allowed on any district property and are not allowed to attend any district activities or events.**

**Behavior not covered:** The administration has the right to establish consequences and actions for any disciplinary measures that arise but are not covered in this handbook. Punishment for each offense listed may vary according to the severity of the offense. Should misbehavior be extreme and/or the offender's attitude very negative, the maximum consequences may be implemented, even on the first offense. Subsequent offenses to the discipline policy will be punished more severely.

**Limit on discipline referrals:** After three (3) suspensions in one (1) semester (ISS or OSS) or four (4) for the year should a student's behavior warrant an additional suspension the student will be suspended for a minimum of ten days and may be recommended for suspension for the remainder of the semester with no credit awarded for the duration of the suspension.

**NOTE:** Missouri Law (Safe Schools Act) requires that school officials and authorities share information regarding felonious acts committed by students at or away from school. Students may be refused enrollment or may be expelled from school if they have committed a felony. Examples are felonious

assault (physical or verbal), use or possession of weapons, rape, murder, theft, distribution of drugs and other crimes.

**NOTE:** Saturday PASS or After School Detention may be substituted for in-school suspension in some instances at the principal's discretion.

**NOTE:** Alternative School may be substituted for out-of-school-suspension in some instances at the principal's discretion.

**UniTec procedures:** UniTec establishes rules and procedures that all UniTec students must follow. If a student is suspended from UniTec, the student will be suspended from Central for the same amount of days. **Students are not allowed to drive or ride (with another student or adult) to UniTec without a signed driving pass issued by UniTec and/or Central. Failure to follow this procedure will result in Out of School suspension.** If a student misses the UniTec bus, the student must report immediately to the attendance office. A second occurrence will result in disciplinary action. Any student who is suspended from the UniTec bus will lose their UniTec credit and be returned to regular classes. All students should be signed out at Central, including students who are attending UniTec. If a student attends class at Central but does not attend UniTec, the student will be considered truant. The Central attendance policy will be enforced for all UniTec credits.

**Checkout procedures:** Any student who leaves campus must sign out through the attendance office. Failure to sign out in the attendance office will result in Saturday PASS and/or ISS. If a student leaves campus at lunch and does not return, a parent/guardian must notify the office by 3:00 p.m. or the student is considered truant with appropriate disciplinary measures taken. Students who leave campus during lunch must have a parent permission slip on file in the attendance office. Students who are waiting on a bus after school are not allowed to leave campus and return to board the bus. Once a student arrives on campus, the student is not allowed to leave campus without properly checking out. Failure to follow this policy can result in truancy with the appropriate consequences.

**Students off campus:** Students who leave campus for lunch may not congregate on private property or in alleys. They may not loiter on public streets or street corners. Failure to follow this policy could result in loss of off campus lunch privilege and a ticket from the Park Hills Police for loitering. Students who leave campus at lunch and do not return without properly checking out through the attendance office will be considered truant.

## **ATTENDANCE POLICY**

**Compulsory Attendance Law:** The city of Park Hills has passed an ordinance, section 210.040 that states that any parent, guardian or other person having charge, control or custody of a child who violates the provisions of Section 167.031, RSMO. is guilty of a misdemeanor offense. Section 167.031 states that any child under the age of 17 must attend school. Excessive absences, as defined by the following policy, will be reported to the Park Hills Police Department for violation of state and local ordinances.

The attendance policy at Central High School permits students to be absent from school for a period of not more than 5 days per class, per semester. Students who are absent from school for a period of four (4) days in a semester shall receive written notification from the Attendance Officer following their fourth (4th) day of absence. School officials shall make themselves available for conference with the student's parents. Students and their parents can schedule a meeting with Mr. Barton by calling 573-431-2616 Ext. 4102 to review a student's attendance history.

Following the fifth (5th) absence during a semester, students and parents will again receive written notification and school officials shall make themselves available for a conference with the student's parents. Students who are absent for more than FIVE DAYS IN A CLASS, EVEN WITH EXCUSES, MAY NOT RECEIVE CREDIT FOR THAT CLASS. Students who are absent from school for a period of more than five (5) days per semester are considered to be in violation of the attendance policy and may be reported to local law enforcement. **All students who miss more than five days and/or five hours of a class, even with excuses, will be required to make up the days/hours in an after school credit recovery program, Saturday PASS or summer school. Students will receive an "I" or incomplete on the report card until the days/hours are made up. Failure to make up the days/hours before the end of summer school will result in a grade change from "I" to "F".**

**Students who are out of school and under a doctor's care can be considered for homebound instruction. Homebound absences do not count against the attendance policy or the A+ attendance requirement.** Excuses are accepted for funerals, student's under a doctor's care and an absence to comply with legal orders but days missed will still count against the five day limit. Students will be excused for 2 hours for a one-time driver's examination. Local doctor/dentist visits will be excused for 1/2 day only unless otherwise stated on the doctor's/dentist's excuse. Students who miss school due to a pre-planned vacation will have those days count toward the five-day limit on absences per semester. Requests for pre-planned family vacations must be made in advance and in writing to the building principal. Students will be required to make up any and all work and/or tests.

In cases where it has been determined that the student remains in violation of the attendance policy, the student will not receive credit. Students and their parents can schedule a meeting with Mr. Bradley by calling 573-431-2616 Ext. 4102 to review a student's attendance history.

**\*NOTE: The above stipulations and procedures are applicable to individual course periods as well as full-day absences. Students who are absent from an individual class period for more than five days during a semester are in violation of the attendance policy in that individual class and risk losing academic credit for that course. Students who miss more than 15 days of a class will not be allowed to make up the class in a credit recovery program. DUAL CREDIT STUDENTS WHO MISS MORE THAN 10 DAYS WILL LOSE THEIR CREDIT AND BE REQUIRED TO PAY BACK TUITION FOR EACH CLASS.**

**OSS:**Students who miss school due to out-of-school suspension (OSS) will have those days count toward the five-day limit on absences per semester.

**College Days:** College days must be pre arranged through the counseling office. A form must be completed with proper documentation and approval from the administration. Students who do not follow the proper procedures including pre-arrangement of the college day visit will be considered truant.

**Participation in extra-curricular activities:** Students who are absent from school for any part the day of an activity may not participate in any extra-curricular activities (practice or performance) during that day or evening unless granted prior permission by the principal. **The principal will permit a student to participate only when circumstances beyond the student's control prevent the student from being present for the entire day and only when the absence has been cleared in advance. In addition, in order for students to be eligible to participate in weekend school-related activities, students must be in attendance at school on the prior Friday. THE STUDENT, NOT THE SPONSOR, IS RESPONSIBLE FOR MAKING SURE THAT THIS REQUIREMENT IS MET. FAILURE TO FOLLOW THIS ATTENDANCE REQUIREMENT COULD RESULT IN LOSS OF PRIVILEGE TO PARTICIPATE IN FUTURE SCHOOL ACTIVITIES.**

### **STUDENT INFORMATION**

**Career Pathways:** Six Career Pathways have been established for students to follow during high school. Career guidance will begin in the elementary schools and continue throughout high school. Prior to the beginning of the ninth (9th) grade year students will be asked to select a Career Pathway. In conjunction with this, students and parents will be asked to prepare a six-year plan of study. Students may revise their Career Pathway choice as needed. Students will be provided information concerning the recommended course of study to complete their Career Pathway choice. Each Career Pathway is designed to lead students to achieving the ultimate goal of attaining a four-year college degree or other post-secondary training or high wage employment. Information concerning Career Pathways is available in the counselor's office.

**Entrances/Exits:** For security purposes, all doorways will be locked (from the outside) between the hours of 8:00 a.m. and 4:00 p.m. Students may use their lunch pin number to enter the main entrance, cellar entrance, student parking entrance or cafeteria entrance during school hours. All visitors must report to the upstairs main entrance to be granted access/entry into the school.

**Fines:** Students will be assessed a fine for lost or damaged school property including uniforms, books, Chromebooks, Chromebook chargers, Chromebook cases and straps. The fine will be for the replacement cost of the item. All fines are due at the time the fine is assessed. **Students who owe an overdue fine will not be allowed to practice, participate or attend any extracurricular activities or events until all fines are paid. This includes participation in graduation ceremonies and summer activities. Fines assessed during a semester will be considered overdue at the end of each semester.**

**Guidance and Counseling:** Guidance and Counseling in the Central R-III district is an important and integral part of the overall education process. Since students develop emotionally, socially and educationally, the guidance program must address the issue of total growth and development. Growth and learning are developmental; therefore, guidance must be developmental and sequential. The need for guidance begins with pre-school entrance and continues throughout life. At Central High School the counseling program is concerned with all the students while recognizing each individual's needs and giving special attention to those needs. The guidance program is made up of four areas: Guidance Curriculum, Individual Planning, Responsive Services and System Support. The program will be implemented by the use of sequentially organized activities. Certified counselors shall conduct the activities. The program is designed to address the needs, as determined by student surveys, of all students by helping them to acquire competencies in career planning and exploration, knowledge of self and others, and educational and vocational development.

**Library Media Center:** The Maude Wood Library Media Center is open each day at 7:30 a.m. The goal of the LMC is to support the school's curriculum, assist members of the learning community in becoming effective users of information, and to foster a love of reading. The LMC has a school store with reasonably-priced school supplies. New students need to have a computer-user agreement form on file before using school technology. Check-outs of books are for two weeks; magazines are for three days, and reference material is overnight. Fines are assessed on overdue materials. The LMC subscribes to several online academic databases to assist students with research. The LMC staff will be happy to assist you in becoming information literate. Chromebook charging stations and loaners are available in the library.

**Lunch/Breakfast Program:** Our lunch accounting system is set up on a deposit basis much like a checking account. With the meal program, money is deposited in the account and a student can eat until the account is at a zero balance. Each paying student is to have money in his or her account before eating lunch. Lunch balances are available to view through the Parent Portal. Account balance updates are sent home with each progress report and report card.

Each student is assigned a pin number. This pin number will remain the same as long as the student attends school at Central. Each day when he or she goes through the breakfast or lunch line the number will be entered. This pin number is linked to your student's account. The money for the cost of the meal will be deducted from the student's account each time he or she eats. This process will allow students or parents to pay a week, month, or even a year in advance.

Central High School will only allow a student to charge up to a total of 10 lunches or \$20.50. After the 10<sup>th</sup> charge or \$20.50 negative balance, the student will be given a peanut butter or cheese sandwich and milk. This will be done until the student's account is paid in full with a zero balance. If at any time you would like to have your income re-evaluated in order to see if your young adult qualifies for free or reduced lunch, please contact the high school office so that a lunch form can be sent home to you.

Cafeteria charges are as follows: **Breakfast Meal**—Free—includes breakfast entrée(see monthly menu), 1 juice, 1 milk. Extras that cost \$.50 include yogurt, pop tart, bagel, granola bar or fresh fruit (any one of these items can be substituted for the main entrée). An extra milk is \$.40. **Lunch**—\$2.35—includes lunch entrée(see monthly menu), 1 vegetable, 1 dessert, 1 milk. Extras that cost \$1.50 include a cheeseburger, pizza, chicken sandwich, nachos, burrito, and peanut butter sandwich. Extras that cost \$.75 include dessert, fruit, vegetables, \$.50 for extra cheese. An extra milk is \$.40. An **A La Carte meal** includes one entrée item, one dessert and one milk. An entrée item can be substituted with a Chef Salad. A Chef Salad is \$2.35.

**Lockers:** All students can be issued a locker at the beginning of school. P.E./Weightlifting students may also be issued a locker with a school lock. Students are to use only the locker assigned to them and may not change or share lockers without administrative permission. It is each student's responsibility to keep the locker orderly and clean. Students are encouraged to buy a lock and/or use the P.E. lock assigned. It will be the student's responsibility to secure all valuables, including Chromebooks. **The school will not be responsible for lost or stolen property or valuables. DO NOT LEAVE VALUABLE ITEMS IN UNLOCKED LOCKERS! Lockers are the property of the school and may be searched at any time.**

**Lost and Found:** Students may check on lost or stolen items in the principal's office during lunch, between classes, or before and after school.

**RAP—Rebel Advisory Program:** RAP (Rebel Advisory Program) is a system in which each teacher in the school is assigned to mentor a group of 15-20 students. The goal is to help students, with the support of parents, set after-high school goals, select courses that allow the students to meet their goals, continually review the students' progress, including course grades, test scores, and other information; and make adjustments as necessary. This program is an important connection between students, teachers, and parents. Students will be meeting with their advisor on a weekly basis throughout the school year to cover attendance, grades, career goals, conflict resolution, personal finance, etc. Conferences with students and parents will take place in the spring of each year for scheduling purposes.

**Search and Seizure (See Board Policy 2150):** School authorities may seize any contraband substance or object of which the possession is illegal, or any material or object, which violates a school rule or poses a hazard to the safety and good order of the school. Students are not to bring these items to school or to any school-sponsored function.

1. **Authority to Conduct a Search:** The law allows school authorities to search students, their lockers, their motor vehicles and personal property when they have reasonable suspicion that a particular student is in possession of something prohibited by school rules or by law. A search is also allowed to promote the general safety and welfare of students and staff, e.g. metal detector searches.



2. **General Inspection:** School authorities will be making general inspections of lockers or desks for purposes including but not limited to safety, cleanliness, retrieval of school material, and maintenance.
3. **Locker/Desk/Storage Area Inspections:** All lockers and other storage areas provided for student use on school premises remain the property of the school district and are subject to inspection, access for maintenance, and search. Non-school locks may be removed and destroyed.
4. **Personal Searches:** A student's person and/or personal effects (e.g. purse, book bag etc.) may be searched when a school authority has reasonable suspicion to believe that the student is in possession of illegal, unauthorized or contraband items.
5. **Motor Vehicle Searches:** Motor vehicles which are driven by students and parked on or near school property during regular school hours or during school activities are subject to being searched when school officials have reason.

**Any student who refuses to submit to a reasonable search by school authorities will be subject to disciplinary action. School authorities may detain the student pending the notification and arrival of the student's parent/guardian and/or law officials as appropriate.**

**Security:** Numerous cameras are located throughout the school building and outside entrances and parking lots for security reasons. Any acts of vandalism, theft, loitering etc can and will be recorded into the security system. All visitors to the school must enter the building through the main entrance and report to the main office. All visitors, including substitute teachers, will be required to sign in at the main office and wear a visitor or substitute badge. Students are asked to report any strange or unusual behavior in and around the school to the main office. Strangers in the building are to be immediately reported to the main office. Students are not allowed to open any doors for other students/people that remained locked from the outside during the school day.

**Student Freedom of Expression (see Board Policy 2100):** The free expression of student opinion is an important part of education in a democratic society. Students' verbal and written expression of their own private opinion on school premises is to be encouraged so long as it does not substantially disrupt the educational process or interfere with the rights of others in the unique circumstances of the educational environment. Such speech activity by students is solely their own expression of views and the District does not intend to promote, endorse, or sponsor any expressive activity that may occur. However, distribution of written material, oral expression, or any other expressive activity (including the wearing of symbols, clothing, hairstyle, or other personal effects) may be restricted where a substantial disruption of the educational process is likely to result, or does result from such activity. Substantial disruption includes:

1. Inability to conduct classes or school activities, or inability to move students to/from class or other activities.
2. A breakdown of student order, including riots or destruction of property.
3. Widespread shouting or boisterous conduct.
4. Substantial student participation in a school boycott, sit-in, stand-in, walk-out, or similar activity.
5. Physical violence, fighting, or significant harassment among students.
6. Intimidation, harassment, or other verbal conduct (including swearing, disrespectful insulting speech to students, teachers or administrators), creating a hostile educational environment.
7. Defamation or untrue statements.
8. Statements that attack ethnic, religious, gender or racial groups, or that tend to provoke a physical response (including gang symbols or apparel, racial symbols or apparel, insults, or other fighting words that could reasonably be anticipated to provoke a physical or otherwise disruptive response).
9. Speech likely to result in disobedience of school rules or health and safety standards (such as apparel, advertising alcohol, drugs, tobacco, etc.).

Official student publications (such as the newspaper and yearbook), and student expression that occurs under circumstances where it is sponsored, endorsed, or advised by the school (such as speech at student assemblies or dramatic productions), are not private speech of students. Rather they are public communicative activities of the school district, which the district retains control over to the extent permitted by the First Amendment. Students who violate these standards for verbal and written expression shall be subject to corrective action or discipline, up to and including suspension or expulsion.

**Student Vehicles:** Upon arrival at school, all vehicles must be parked in school parking lots or on city streets and students must immediately exit the vehicles. Parking is only allowed in designated parking spots that are clearly marked. Parking in non-designated parking spots could result in the towing of the vehicle at the student's expense. Students are not permitted in the parking lot without permission. Also, students are not permitted to return to vehicles between classes. Students are not allowed to drive to or ride with anyone to UniTec without a signed driving pass issued by UniTec and/or Central. Failure to follow this procedure could result in suspension. **Students are not permitted to park in the faculty parking lot. See discipline code for consequences.**

**Technology Acceptable Use Policy Agreement:** The Students Technology Acceptable Use Policy Agreement must be completed by every student and parent before a student is allowed to use school computers and technology. The complete acceptable use policy is accessible from each building administrative office or is available online at <http://centralr3.org>. Students should click on the student tab/tech.

**Telephone:** Students should not use office phones except in case of emergency. Students will only be allowed to use phones in the offices before school, during lunch, or after school except in cases of an emergency.

**Visitors:** Students are not permitted to bring visitors to school. Any visitors must report to the main office upon entering the school and identify themselves. All visitors must sign in and wear a visitor badge. Persons who fail to do so will be prosecuted for trespassing.

### **MEDICAL/INSURANCE INFORMATION**

**School Insurance:** Central High School does not carry accident insurance on students. It is the parents/guardian's responsibility to assume costs for injuries sustained by students while attending and/or participating in school activities.

**Immunization:** In accordance with Missouri law, students must receive immunization for Diphtheria, Pertussis, Tetanus, Oral Polio, Measles, Rubella, and Mumps.

**Prescription Medication:** (See board policy 2870) The student's authorized prescriber shall provide a written request that the student be given medication during school hours. The request shall state the name of the student, name of the drug, dosage, frequency of administration, route of administration and the prescriber's name. The diagnosis/indication for use of the medicine shall be provided. When possible, the prescriber should state adverse effects and applicable emergency instructions. The district shall require that a prescription label be properly affixed to the medication in question. Said label must contain the name of the student, name of the drug, dosage, frequency of administration, route of administration, diagnosis and prescriber's name. A parent/guardian must request in writing that the school district comply with the authorized prescriber's request to give medication. The district will not administer the initial dose of any new prescription except in an emergency.

**Over-the-Counter Medication:** (See board policy 2870) In some circumstances, students may require over-the-counter medication during the school day to enable them to remain in school and participate in their education. Over-the-counter medications are drugs that do not require a prescription. No oral over-the-counter medication will be given at school until all required forms are completed by the parent/guardian and returned to the school nurse. The selected medication must be provided by the parent/guardian in its original container. Permission forms must be renewed at the beginning of each school year. Students who distribute medications such as aspirin or Tylenol to other students are in violation of the school rules related to distribution of drugs and will be punished in accordance with that policy. See discipline code regarding "Drugs/Alcohol".

### **ACADEMICS AND ACADEMIC PROGRAMS**

**A+ Schools Program:** For a student to be eligible for the A+ Schools Program, he/she must sign a written A+ agreement. This agreement can be found in the A+ coordinator's office. These contracts are generally signed during the various parent nights held in the Spring. A+ requirements are discussed at the parent nights and can also be found on the A+ written agreement and in the A+ Manual. The A+ Manual can be found on the Central R-3 School website under the high school tab. If you have any questions, please refer to the A+ Manual or contact the A+ coordinator. Students transferring to Central High School from a school that is **NOT** A+ designated **MUST** enroll no later than three weeks after the beginning of their sophomore year to be eligible for A+.

**ACT Incentive:** All CHS students will be required to take the ACT exam or ACT Workkeys test before graduation. As an incentive, any student who makes a composite score on the ACT exam of 24 or higher, will be given a \$100 scholarship at graduation. Students who improve their composite score by 3 points or greater on the ACT exam, will be given a \$50 scholarship at graduation. Each student will be limited to only one of the two scholarships.

**Awards Ceremony:** C.H.S. will sponsor an annual awards ceremony to recognize students for outstanding academic achievement and perfect attendance. Top Rebel Awards will be presented by faculty members. Top awards for classes will be honored as well as the Top Ten Percent in each class. Students of the Month will be recognized along with perfect attendance.

**Class Status:** Grade level will be determined at the beginning of each school year using the number of years attended. Students who do not have a minimum of 17 credits when entering their senior year, will have their credits evaluated to determine an individual plan of action.

**Course Syllabus:** Teachers will provide all students with a course syllabus. The course syllabus will include a course description, instructional philosophy, course goals, course objectives by quarter, course projects and instructional activities, course assessment plan, classroom expectations, supplies and materials needed, homework policy, grading scale, extra help sessions, time and place to be reached by parent and literacy goals.

**Credit Recovery Program:** The Central High School Credit Recovery Program is a program designed to help students who have failed and/or not received credit for a class that is needed for graduation due to a violation in the attendance policy. The purpose of the Credit Recovery Program is to allow students to earn a credit for that class by making up for the deficiency in the Credit Recovery Class. This program will be offered as an option for students who do not wish to repeat the semester class in the conventional classroom setting.

The Credit Recovery Program will allow students who have failed a core class needed for graduation to earn a credit for that class and to continue toward their high school diploma with their class. However, classes that have an End-of-Course exam require students to retake the class face-to-face. These students must commit themselves to a set of rules, work expectations, and a standard of behavior. The student must be cooperative and willing to work. Credit will be granted when the student has successfully completed all work assigned by the coordinating instructor. Again, this class is an option for students who do not wish to repeat the semester class and have not missed more than 15 days of a class and have maintained a minimum grade of 50% during the semester that was failed..

**Graduating seniors must have all credits made up prior to the graduation date in order to participate in graduation ceremonies.**

All students in the Credit Recovery Program must complete 100% of their assignments and achieve at least an 80% for each assignment. Once the deficiencies are made up, it will be noted on the transcript. The high school administration has the right to offer or change any class for credit recovery in cases as needed. All rules and regulations as outlined in the student handbook will apply. Students will be required to sign a contract stipulating the rules of the Credit Recovery Program. Failure to complete work (100% of all assignments, 80% credit for each assignment) or breaking the CRP contract will result in dismissal from the program.

**Credit Recovery-Summer School:** The Credit Recovery Program will allow students who have failed a class to make-up the credit during the scheduled Summer School classes. Students who take summer school credit recovery for attendance will receive the grade the student earned in the regular class once all days are made up in summer school. Assignments, rules, and regulations are outlined in the Summer School Program. The long-term goals for establishing this program are to reduce the dropout rate, improve attendance, and allow more students to graduate on time with their class.

**EXCEPTIONS FOR ZEROES:** Students with missing assignments will be immediately assigned to the ICU program and will remain there until the assignment is completed or directed otherwise by a teacher or administrator.

Failure to take/retake a test or quiz within 5 school days will result in the student receiving the current grade or a 0 if the test or quiz has never been taken. All test/quiz retakes are under the discretion of the teacher and administration. The make-up work policy will still be in force for students who are absent from school. Multiple offenses could result in placement at the alternative school or the At-Risk program.

**Homework:** Homework is an integral part of the learning/educational program for two specific reasons: Students need to practice the skills they learn at school often and continually. Students need to learn the discipline of accomplishing assigned work and be responsible for its completion.

There are basically five (5) types of Homework

- Reinforcement/revision/review of work done in class.
- Extension/enrichment of work done in class.
- Encouragement of independent learning.
- Creative (students developing their own ideas related to a class topic)
- Preparation for future classes.

Homework is defined as assignments that require time outside the classroom to reinforce and/or enhance classroom instruction. Homework may be, but is not limited to, individual or group projects, research papers or projects, or other daily assignments requiring time outside of class to complete.

**Honor Graduates (Class of 2022 and beyond):** Central High School uses a weighted system to recognize Honor Graduates. The weighted GPA (see chart on weighted classes on page 21) will be used to determine class rank. The Valedictorian will be determined by the student with the highest point total based on a formula (Point total= Weighted GPA + Unweighted GPA + [.01 X ACT Composite Score]). The Salutatorian will be the graduate with the second highest point total. Point totals based on the above formula will ONLY affect Valedictorian and Salutatorian and NOT AFFECT class rank. A student must have entered Central High School by the beginning of their junior year to be eligible to be Valedictorian or Salutatorian. Central High School will honor all students who qualify as Summa Cum Laude, Magna Cum Laude or Cum Laude graduates at the graduation ceremony. The requirements for each level are as follows: Summa Cum Laude—top 10% of graduating class. The number in the graduating class will include ALL graduates (including Tier 3 graduates); Magna Cum Laude and Cum Laude weighted GPA figures will be determined during the 2021-2022 school year. GPA's used to determine honor graduates, Valedictorian, and Salutatorian will be based on eight semesters of high school credits. If high school graduation occurs before official grades are received from MAC, the latest available grades will be used in determining Val/Sal awards. Foreign Exchange students are able to walk at graduation but are not able to be recognized as a graduate, nor honor graduate.

**Honor Roll:** Central High School recognizes high scholarship by announcing an Honor Roll at the end of each quarter. The Honor Roll is divided into two groups: **The Principal's List**—A student must have a G.P.A. of 3.50 or greater (4 class minimum) for that quarter or semester. **Honor Roll**—A student must have a G.P.A. of 3.0 to 3.49 (4 class minimum) for that quarter or semester.

**Late Enrollment:** A student who enrolls in school after the second week in a semester will be considered on an individual basis when scheduling classes. Also, late enrollees will have their absences evaluated by the Attendance Officer and a determination will be made as to the number of allowable absences remaining for the semester.

**Make-up Work:** Students absent from school are given the same number of days to make up the work missed as the number of days absent. When possible, students should ask for assignments in advance if they know that they are going to be absent for more than 1 or 2 days. **Long-term assignments will be due on the designated due date.** Parents and students should email teachers to check on assignments when absent from school. Parents may also access our website at [www.centralr3.org](http://www.centralr3.org) to link up with teachers on the Google Sites page for all homework assignments. Students absent for only one day will receive the homework assignments upon their return to school.

**MOCAP:** The Central R-III School District will participate in the Missouri Course Access and Virtual School Program (MOCAP). The Program offers District students the opportunity to enroll in virtual school courses in a variety of grade level and content areas from Kindergarten through grade 12. The District may elect to offer specific courses as part of the program. (Policy 6190) The District will provide access to virtual (online) coursework for students. Students and families that are interested in virtual coursework should contact the student's Principal and inquire about the Missouri Course Access Program (MOCAP). **The enrollment period will be ten (10) school days prior to each semester. Students who fail to timely enroll will be permitted to apply the next semester. New students enrolling during the school year will have five (5) school days from school enrollment to apply for a program course.**

**Saturday P.A.S.S.** is now available for students to receive extra help, work on credit recovery, or make up hours of attendance for violating the attendance policy.

**Final Exams:** All teachers will give a comprehensive, semester final exam that covers the objectives listed in the course syllabus. It is up to the discretion of the teacher to determine content and point values of final exams. Requests to take the finals earlier or later will be permitted only with a doctor's note or other extenuating circumstance involving a family emergency, which is verifiable in writing.

**Report Cards:** Report cards and gradebooks are always posted online and available through the student and parent portals. Students will receive copies of report cards and progress reports within one week of the end of each quarter or progress reporting period.

**Student/Citizen of the Month:** Central High School will sponsor a teacher selected group of students on a monthly basis who are recognized as Students of the Month based on citizenship, grades and participation in activities. This honor is reserved for senior students. Students who are honored as students of the month will select a teacher to be recognized at the monthly board meeting. The Mineral Area Elks Lodge will sponsor a Citizen of the Month. This honor is open to all students and based on teacher nominations. The Elks Citizen of the Month will also be recognized at the monthly board meeting.

**Central High School  
Graduation Requirements  
(Minimum Credits Required to Graduate: 24 credits)**

Central High School is currently on a seven period schedule. The minimum requirement for graduation is 24 units of credit. Central High School offers two types of diplomas: High School Diploma or College Prep Diploma. Students are eligible for a College Prep Diploma if the student has completed a 42 hour college block, an associate's degree from Mineral Area College, or the track of classes listed below. Please see your counselor for additional information. Students who transfer from other schools where alternative scheduling was used, will have their academic credits evaluated.

<b>Area</b>	<b>High School Diploma</b>	<b>College Prep Diploma</b>
<b>English</b>	<b><u>4 CREDITS</u></b> English I English II English III English IV	<b><u>5 CREDITS</u></b> English I English II English III English Comp I/II 1 Advanced English Elective <u>Semester Classes</u> <u>Year Long Class</u> <i>Creative Writing</i> <i>Competitive Speech</i> <i>Great Books</i> <i>Literature in Film</i> <i>Mythology</i> <i>Public Speaking</i>
<b>Math</b>	<b><u>4 CREDITS</u></b> Algebra I A Algebra I B Integrated Math I Integrated Math II	<b><u>4 CREDITS</u></b> Algebra I Geometry Algebra II College Math or High School Statistics  <b><u>4 CREDITS</u></b> Geometry/Algebra I Algebra II Trig/Precalc College Math or High School Statistics
<b>Science</b>	<b><u>3 CREDITS</u></b> Physical Science	<b><u>4 CREDITS</u></b> Physical Science

	Biology Applied Science or Advanced Chemistry	Biology Advanced Chemistry I 1 Advanced Science Elective <i>General Biology</i> <i>Anatomy/Physiology</i> <i>Chemistry II</i> <i>Physics</i>
<b>Social Studies</b>	<b>3 CREDITS</b> American History World History Government	<b>3 CREDITS</b> American History World History Government
<b>Other Required Credits</b>	1 Practical Art: <i>Computer Apps/Intro to Bus.</i> 1 Fine Art PE/Weight Lifting Health (½) Personal Finance (½)	1 Practical Art: <i>Computer Apps/Intro to Bus.</i> 1 Fine Art PE/Weight Lifting Health (½) Personal Finance (½) 2 Foreign Language 3.0 GPA or Above
<b>Total Credits</b>	18 Required 10 Electives 28 Total	22 Required 6 Electives 28 Total

<b>GRADING SCALE</b>	<b>GPA</b>	<b>Grading Scale</b>	<b>GPA</b>
A .....	4.0	C .....	2.00
A- .....	3.66	C- .....	1.66
B+ .....	3.33	D+ .....	1.33
B .....	3.0	D .....	1.0
B- .....	2.66	D- .....	0.66
C+ .....	2.33	F .....	0

**Grading scale for dual credit classes will be the same as the grading scale above.**

***We will continue to use the Cum Laude system of student recognition for honor graduates. See Honor Graduate information on pages 18-19.***

**GRADES:** Students cannot elect to receive a P or Pass for a class unless it is written into a student's IEP plan, unless approved by administration. All classes offered for credit will receive credit and a grade, including all summer classes, cadet teaching assignments, etc.

**Classes with a weight of 0.25**

- All classes taken at MAC (including web classes and excluding PE & remedial)
- All MAC classes taken on our campus (web)
- Elementary Spanish I/II
- Public Speaking
- Western Civilization
- American History I/II
- American Political Systems
- General Biology
- English Comp I/II
- MAC Intermediate Algebra/College Algebra

**Classes with a weight of 0.15**

- Spanish I
- Trig/Pre-Calc
- Great Books
- Lit in Film
- Creative Writing
- Mythology
- Anatomy/Physiology
- Chemistry II
- Physics
- Conceptual Physics(Freshman)
- Competitive Speech/Debate
- Advanced Geometry
- Advanced Chemistry

## Advanced Government

### **Central High School/Mineral Area College Jumpstart Program**

Students may enroll in a program offered by Central High School in cooperation with Mineral Area College. High school students have the opportunity to enroll in courses at Mineral Area College and at Central High School for dual credit at a cost to the student of only one-half (1/2) of the regular tuition rate. **If a student is seeking an Associate of Arts or an Associate of Applied Sciences degree, the student must complete an application and submit it to the MAC dual credit coordinator.** Guidelines and regulations regarding this program include:

1. Students who wish to enroll in the Jumpstart Program must meet the following prerequisites and/or conditions:
  - a. Must have an ACT superscore of 21 prior to the start of the semester in which the student wants to enroll. It is the responsibility of the student or family to inform the counseling center of the superscore.
  - b. Must meet the ACT requirements or Accuplacer score requirements in chart below
  - c. Must provide ½ of tuition costs (Central High School will provide ½ of tuition costs)

Course	Requirement
ALL Dual Credit Classes	ACT Reading of 18+ or Accuplacer Reading of 250+
Elementary Spanish I English Comp. I	ACT English of 18+ or Accuplacer Writing of 250+
General Biology	Pre-Req or Co-Enrollment in a college math class
College Math Classes	Must see counselor or refer to MAC course catalog

2. Other requirements:
  - a. Central High School will provide textbooks at no cost to the student for those courses approved by Central High School and Mineral Area College
  - b. Students will be expected to utilize free time while on the MAC campus or the Central campus to study and prepare for class. MAC and Central High School's library facilities will be available for this purpose.
  - c. Students are strongly encouraged to be enrolled in 7 classes, a mix of dual and non dual credit classes. A total of 6 classes a semester are required for extracurricular eligibility.
  - d. Attendance is a **must**. The student will be required to pay back the total cost of tuition and the cost of all textbooks for any class the student was dropped from due to attendance. Students enrolled in dual credit classes on our campus will follow our attendance policy. Students missing more than five days will be required to make up the hours. Students who miss 10 or more days will be dropped from the class and will be required to pay back the total cost of tuition and the cost of all textbooks.
  - e. Students must maintain and receive a grade of C or better in every course he/she is taking at MAC and dual credit at Central or forfeit the tuition discount and cost of the textbook. The student will be required to reimburse Central High School for the tuition and textbook prior to graduation for every course that does not meet the grade requirement of a C or better. A student who receives a D or F in any MAC class or Central dual credit class could forfeit the right to use MAC Jumpstart funds in future semesters.
  - f. Students must have permission from the principal in order to drop any course once a student has been enrolled at MAC or through dual credit at Central. Failure to do so will require the student to pay back all tuition, textbook cost and/or other fees to Central High School for each course that is dropped without prior permission. Any student who drops below 6 classes will automatically lose all eligibility for extracurricular activities.
  - g. Students who choose to take a course required for graduation at MAC or Central will be expected to obtain a C or better in that course. Students who do not meet the standard of a C or better in a MAC class or a Central dual credit class that is required for graduation must repeat the course in a credit recovery program or summer school. A diploma will be issued to the student after the summer school session or credit recovery session, if all requirements for graduation are met.

### **42-hour General Education Block and Associate of Arts**

Central High School students may obtain their Associate of Arts degree or the 42-hour General Block by completing a rigorous program of courses through Mineral Area College. In addition, the student must complete an application and submit this prior to beginning dual credit/enrollment courses in order to receive regular college advising by the dual credit coordinator. The link provided includes a full breakdown of the 42 hour general education block classes:

### [Associate of Arts Degree Plan](#)

If you have any questions, please see your counselor.

#### **MAC Dual Credit/Dual Enrollment Classes**

Only students with an ACT composite score of 21+ are considered MAC College Jumpstart students and are eligible for scholarship funds. Any student with an ACT composite score of less than 21, can still enroll in dual credit/enrollment classes (if they meet the class requirements), but will be responsible for all tuition and textbook costs.

#### **School Flex Program Guidelines**

As a result of legislation signed into law in the summer of 2009, the state of Missouri now allows students to participate in a "School Flex Program". The Central High School Flex Program allows senior students to go to work for half of a school day while maintaining official full-time student status. The following guidelines must be met to continue "School Flex" status:

- The student must be a senior with at least 17 credits going into their senior year.
- The student must be on track to graduate.
- The student must be approved by the administration and their high school counselor.
- The student must be employed for 5 hours per week per CHS period up to a maximum of 3 School Periods (preferably in the afternoon).
- The student must verify employment on a monthly basis through the School Flex Coordinator and/or their high school counselor.
- The student must be enrolled in at least four periods of regular Central HS classes.
- The student will receive .5 credit per semester per school flex period up to 1.5 credits per semester.
- School Flex students will meet with administration during the first day of school to receive information about the School Flex program.
- Any School Flex student that does NOT maintain 15 hours per week of employment will be dropped from the School Flex program and will be re-enrolled in a full school schedule with 7 hours of regular classes.

#### **STUDENT ACTIVITIES**

Students are encouraged to supplement academics by becoming involved in activities and athletics. The following is our list of **curricular and extracurricular activities**:

**Marching Band** - Performs at home football games, parades, marching contests in the fall.

**Concert Band** - After marching season, concert band concentrates on music skills for concerts and district contests.

**Color Guard** -Flag Corps for Marching Band - tryouts in spring, practices during band time.

**Jazz Band** - Any freshman through senior is eligible, based on band director approval and selection. The Jazz Band performs at contests in the spring.

**Concert Choir** - Any freshman through senior is eligible, based on choir director approval and selection. The Concert Choir concentrates on music skills for concerts and district contests.

**Swing Choir** - Any freshman through senior is eligible, based on choir director approval and selection. The Swing Choir also competes in concerts and district contests.

**Cheerleaders** - At least twelve selected in the spring following a clinic and tryouts.

**Rebel Rousers** – Selected in the spring following a clinic and tryouts

**Drama** – Rebel Theater Troupe – produces a fall play; Readers Theater and One Act play competitions.

**Academic Team** – Competes with other teams in a quiz bowl type setting on the local district and state levels.

**Speech Team** – Competes in MSHSAA sponsored competitions at local, district and state levels.

**Fall Sports** – Football, Volleyball, Cross Country

**Winter Sports** – Basketball, Wrestling

**Spring Sports** – Baseball, Golf, Track and Field, Softball

**Interscholastic Competition** – Scholar Bowl, Band, Choir, Cheerleading, Pommies, Drama, Speech

**Clubs** \*By election only, \*\*Open to students previously or currently enrolled

- **Art Club** – for current or previous Art students \*\*
- **"C" Club** - for athletes that have earned varsity letters\*
- **DECA** - for COE/Marketing students \*\*
- **Drama Club (Rebel Theater Troupe)** - for students interested in participating in theatrical activities
- **FBLA/Publications Club** - (Future Business Leaders of America): for business students and/or students in yearbook or journalism classes \*\*



- **FCA (Fellowship of Christian Athletes)** - open to any student or athlete interested in student directed activities focusing on the Christian life
- **Spanish Club** – for students previously or currently enrolled in Spanish I or II \*\*
- **FTA (Future Teachers of America)** - for students interested in a possible teaching career. (Cadet Teachers are required to enroll in FTA)
- **Gay-Straight Alliance** - for LGBTQ+ and allied students to build community and organize around issues impacting them in their schools and communities
- **History Club** - for students interested in history, historical events, and the impact it has on our world today
- **Music Club** - for choir and band students \*\*
- **NHS (National Honor Society)** - by election only, based on scholarship, leadership, service and character \*
- **Page Turners** - A group of book lovers who promote literacy and reading to the student body
- **Pep Club**—for students interested in attending athletic activities.
- **RSA (Rebel Student Awareness)** - for any student for the purpose of promoting awareness of the dangers of drug/alcohol use
- **S.O.S. (Standing on Scripture)**—for students interested in meeting together to study the Bible and learn about the Gospel
- **Science Club** – for students interested in participating in an organization that will enhance their science skills
- **Student Council** -Twenty-two members are elected in spring as governing body of CHS - five representatives from each class plus student body co-presidents. Class officers are elected in the fall. Meetings are conducted monthly. The manner of election is as per the Student Council Constitution.
- **T.O.P.S. Club**- TOPS strives to educate and support adolescents to make informed decisions, develop life skills, and practice healthy behaviors now and in the future for successfully transitioning from adolescence to adulthood.

**Coronations:** Students can be Queen or King only once during their four years of high school. Students can only be a class representative once during their freshman, sophomore, and junior year of High school. Once a student has been given this award they are no longer eligible for future coronations or courts. Foreign exchange students are not eligible to be candidates for coronations. The types of coronations are:

- **Homecoming Queen** - Each club and class selects a female member to represent them during Homecoming activities. Queen candidates and attendants will choose a male student that is active in a club/ fall activity/ or fall sport, and is in the same grade level. The student body elects five finalists and the Homecoming Queen. Only senior girls can be elected Queen.
- **Prom Queen and King** - Seniors are candidates, juniors are attendants and escorts. The coronation is part of the prom activities.
- **Athletic Queen and King**- The “C” Club chooses eligible varsity lettermen, five boys and five girls, juniors and seniors only, to comprise the court. The “C” Club by secret ballot selects the King and Queen. Crowning takes place at the Annual Athletic Banquet.

**Dances:** The number of dances varies each year. Rules adopted by the Student Council must be observed. These rules are:

- Once a student has left the dance, he/she cannot return.
- Any misbehavior or destruction of property will result in removal from dance and restitution for any damage.
- Absolutely no alcohol, tobacco, or other drugs are permitted. Students will be removed from the dance and appropriate disciplinary measures as per the student discipline code will be administered.
- Invited guests are the responsibility of the student, must be under the age of 21 and a current high school student or high school graduate.
- The principal may suspend students from attendance and participation in extracurricular activities for an extended period if rules are violated. This action may be taken in addition to the consequences established by the student discipline code.

## Guidelines for Using Silent Sustained Reading Time

1. Students must read for the entire allotted reading period.
2. Teachers are expected to read along with students.
3. You cannot do homework. SSR is not a study hall.
4. You may read anything as long as the text does not compete with pictures.
5. You must have a book in your possession when SSR time starts; this is the main responsibility of being prepared for SSR.
6. You may not talk or disturb the others around you.
7. Please don't ask to leave the room during SSR time.
8. Disruptions will be kept to a minimum. This means students will not be called out of class; phone calls will not be transferred to classrooms, etc.

### Reading Requirements by Subject

English	1400 pages (14 books)
Social Studies	300 pages (3 books)
Science	300 pages (3 books)
Math	300 pages (3 books)
Non-Core Classes	200 pages (2 books for each class)
Business, FACS, Spanish, Fine Art	

### Central High School Reading Log 2022-2023 Totals

Student's Name: \_\_\_\_\_

Semester/Year: \_\_\_\_\_

Subject/Teacher	# of Pages Read	Running Total
<b>Grand Total</b>		



## **CENTRAL R-III SCHOOL DISTRICT EXTRA-CURRICULAR HANDBOOK**

### **STATEMENT OF PHILOSOPHY**

Extra-Curricular activities are an integral part of the Central R-3 School District's overall educational program. Our goal is to provide a wholesome outlet for students who have an interest in athletic/academic competition, music, drama, speech and debate. Extra-curricular activities should enhance and not hinder the academic program. Rather than "win at any cost" philosophy, personal growth, commitment, teamwork, school spirit, character development, physical training, self-discipline, and positive work ethic are worthwhile outcomes of an extra-curricular program. The TEAM concept should be the central theme of the athletic program with the personal development of the individual a desired outcome. Within the perimeters of that concept, the team concept should never be sacrificed at the expense of the welfare of individuals. Rather, the development of both should be facilitated in such a way as to benefit all involved. In addition to complementing the existing academic and activities program, the extra-curricular program should form a bridge between the school and the community it serves. As such, the program should reflect and promote community pride. All phases of the extra-curricular program, grades seven (7) thru twelve (12), should be coordinated by the respective head coach/sponsor of each activity and should embrace the same desirable and basic tenants of the total program set forth in this statement of philosophy. While room for creativity within individual activity must exist, a central thread of consistency of the basic tenants of the Central R-3 Philosophy of Activities should form a primary foundation of each activity. Normal sequential development typically results in a narrowing of participants to those with superior abilities. All personnel involved with the program should strive to work within the framework of this philosophical statement and in so doing set the tone of the program and serve as a role model for all participants.

### **Desired Outcomes of the Central R-3 Athletic Programs**

- Improvement of school spirit.
- Projection of a positive image to and for the community
- Physical growth and development of participants.
- Development of a TEAM concept for participants.
- Development of self-discipline for participants.
- A coordinated program with a unified purpose for grades seven (7) thru twelve (12) in each sport.
- Opportunities for coaches/sponsors to help youth grow and develop in a positive manner.
- An appreciation for the value of hard work and commitment.
- Respect for authority and the rights of others.
- Development of the value of fair-play and ethical standards

### **Affiliations**

The Central R-3 School District is a member of the Missouri State High School Activities Association (MSHSAA), the Mineral Area Activities Association (MAAA), the Mineral Area Junior High Activities Association (MAJHAA), the Mississippi Area Football Conference (MAFC) and the SEMO Wrestling Conference. As a member of these associations Central School District is committed to adhere to the rules and regulations of the Associations.

## **Activities Sponsored by the Central R-3 School District:**

### **High School Sports**

**Fall Season:** Football, Volleyball, Cross Country

**Winter Season:** Basketball, Wrestling

**Spring Season:** Baseball, Golf, Track and Field, & Softball

**Interscholastic Competition:** Academic Team, Band, Choir, Cheerleading, Pommies, Drama, Speech/Debate

## **STUDENT INFORMATION**

The Central R-III School District does not discriminate on the basis of race, color, and national origin, sex, disability, or age in its programs and activities. Inquiries or concerns may be directed to the Title IX Coordinator, 200 High Street, Park Hills, MO 63601; telephone number 573-431-2616 extension 5111

***Participation in Extracurricular activities at the Central School District is a privilege, not a right. This privilege may be revoked at any time by the coach, athletic director, or school administration for behavior deemed detrimental to the good order of the program.***

**Academics:** An incoming freshman must have been promoted from the eighth grade and have passed a minimum of six (6) classes the previous semester. Students may earn up to one (1) full credit needed for graduation in summer school. Student athletes who are ineligible may continue to practice and travel with team until eligibility has been determined. Students who do not earn a minimum of 3.0 credits per semester are ineligible for the entire next semester. **MSHSAA by law 2.3.2, 2.3.6 & 2.3.7**

**Age Limit:** If a student reaches nineteen (19) years of age prior to July 1, he/she will be ineligible the next school year. To be eligible for the junior high school competition against teams in a particular grade classification, the student shall not have reached the following ages prior to July 1 preceding the opening of school: Grade Seven (7) age 14 and Grade Eight (8) age 15. If a student does not meet the age standard for a particular grade classification, that student may compete on a team of a higher-grade classification. **MSHSAA by law 3.5.1**

**Amateur and Awards Standards:** Students may not accept or compete for cash, services or gift certificates. Merchandise may be received with a retail value up to \$250. **MSHSAA by law 3.6.2.** *A student may play in a band, sing, etc. and receive remuneration, if they are not representing the school*

**Athletes Who Quit a Team:** Any athlete who quits a team after the first scheduled contest will not be allowed to join another team until the season for the team he/she quit has been completed. Athletes who are cut from a team may join another team prior to the end of the season of the team from which he/she was cut if the coach of the new team approves. *Coaches are discouraged from allowing a player who has quit a team to be reinstated, although such situations should be handled on an individual basis.*

**Behavior of Athletes:** Coaches will explain to the athletes on their respective teams the importance of their responsibilities as REBELS, members of a team, and a representative of their school and community. As a part of their responsibility, athletes representing Central should at all times:

- Show good sportsmanship and gentlemanly/lady-like conduct on and off the field of endeavor.
- Obey all training rules.
- Show courtesy to officials, coaches, school officials and opponents.
- Give maximum effort in practice and in all competitive situations.
- Dress in a uniform manner and project an athletic appearance.
- Never miss a practice unless ill or injured and be at the designated practice site on time.
- Develop a team-first attitude.
- Meet all eligibility standards as established by the Missouri State High School Activities Association and the Central R-3 Board of Education.

**Discipline Code:** The Central R-3 School District Discipline Code applies to all activities and participants. **ANY BEHAVIOR NOT LISTED IN THIS HANDBOOK BUT LISTED IN THE CENTRAL R-3 STUDENT HANDBOOK: These incidents will be handled on an individual basis and the coach, athletic director/assistant principal, and/or principal will make determinations as to the consequences.**

**Entering School:** Students must enter school within the first eleven (11) days of the semester in order to be eligible. **MSHSAA by law 2.5.2**

**Injuries:** All injuries to an athlete should be reported to the coach. In case of serious injury, the principal should be notified as quickly as possible. If medical care is called for, the choice of physician should be made by the parent(s)/guardian of the athlete.

**Insurance:** All students who participate in athletics, cheerleading, and marching band must have on file in the office of the athletic director written proof of valid insurance coverage. **MSHSAA by law 3.8.2**

**Student accident insurance is available at [http://www.central3.org/rebel1/images/district/insurance\\_flyer.pdf](http://www.central3.org/rebel1/images/district/insurance_flyer.pdf)**

**Lettering Policy:** Letters will be awarded to deserving athletes at the Middle School, Junior Varsity and Varsity levels in sports where teams are fielded at that level of play. Deserving athletes will only be awarded one Middle School letter, one Junior Varsity letter, and one Varsity letter. Bars and Pins will be awarded for multiple sports played at the same level after the first letter is given. Each coach shall determine his/her own criteria for lettering purposes, subject to the approval of the athletic director. The coach will also make the athletes aware of the lettering criteria prior to the start of the season. In each sport, the coach shall determine if an athlete is eligible for a Middle School, Junior Varsity, or Varsity letter.

**Non-School Competition:** Students may not participate for or participate with a non-school team or in any organized non-school athletic competition in the same sport during the same season. **For example, a student may not play on an AAU basketball team during the school basketball season. A track participant may not enter road races or be on a club team at the same time. A baseball player cannot play or practice on a Summer League team during the same season.** Students may participate on a school team and a non-school team in different sports during the same season. Students may not practice with or participate for a non-school team or organized non-school athletic competition on the same day as they practice or participate for the school team without approval of their school administrator. A Non-School Participation form must be on file with the athletic director. **MSHSAA by law 3.13.2**

**Parent/Coach Communication:** Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide greater benefit to the student athlete. Parents have a right to understand what expectations will be placed on your young adult. This begins with clear communication from the coach.

COMMUNICATION YOU SHOULD EXPECT FROM THE COACH/SPONSOR:

- Philosophy of the coach.
- Expectations the coach has for your young adult as well as all the players on the squad.
- Locations and times of all practices and contests.
- Team requirements, i.e., practices, special equipment, out-of-season conditioning.
- Procedures followed should your young adult be injured during participation.

COMMUNICATION COACHES/SPONSORS EXPECT FROM PARENTS:

- Concerns expressed directly to the coach.
- Notification of any schedule conflicts well in advance.
- Specific concerns with regard to a coach's philosophy and/or expectations.

\*\*\*As your young adult becomes involved in the interscholastic programs at Central R-3 Schools, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your young adult wishes. At these times, discussion with the coach/sponsor is encouraged.

APPROPRIATE CONCERNS TO DISCUSS WITH COACHES/SPONSORS:

- The treatment of your young adult, mentally and physically.
- Ways to help your young adult improve.
- A concern about your young adult's behavior.

It is very important to accept your young adult not playing as much as you may hope. Coaches are professionals. Coaches make judgment decisions based on what they believe to be **best for all student athletes involved**. As you have seen from the list above, certain things can be and should be discussed with your young adult's coach. Other things must be left to the discretion of the coach.

ISSUES **NOT** APPROPRIATE TO DISCUSS WITH COACHES: playing time, team strategy, play calling, other student athletes.

IF YOU HAVE A CONCERN TO DISCUSS WITH A COACH/SPONSOR, THE PROCEDURE YOU SHOULD FOLLOW:

- Call to set up an appointment.
- The Central R-3 High School phone number is 431-2616 Ext. 4102 and Middle School phone number is 431-2616 Ext. 3102.
- If the coach cannot be reached, call the athletic director. A meeting will be set up for you.
- **PLEASE DO NOT ATTEMPT TO CONFRONT A COACH BEFORE OF AFTER A GAME OR PRACTICE.**
- These can be emotional times for both the parent and the coach. Meeting of this nature do not promote resolution.

WHAT TO DO IF THE MEETING WITH THE COACH DID NOT PROVIDE A SATISFACTORY RESOLUTION: Call to set up an appointment with the athletic director to discuss the situation.

Research indicates a student involved in extra-curricular activities has a greater chance for success during adulthood. Many of the character traits required to be a successful participant are exactly those that will promote a successful life after high school.

**Participation Guidelines:** The Central R-3 School District is a member of the Missouri State High School Activities Association (MSHSAA), which has standards that students must meet in order to participate. In addition, the Central R-3 Board of Education has local guidelines for eligibility (MSHSAA Article III: Section 1). Students who are unsure of eligibility should always check with the athletic director for a rule interpretation.

**Participation Limits:** Students are eligible to participate in any activity for a maximum of four consecutive seasons beginning when he/she enters the ninth grade. **MSHSAA by law 2.4.1 & 2.4.2**

**Physical Exam:** Students in athletics, cheerleading, and marching band must have a **physical examination** by a qualified physician and this form must be kept on file in the office of the athletic director. Physicals are good for two years. **MSHSAA by law 3.7.1 & 3.8.1**

**School Property:** Any student/athlete who owes a fine or has been assessed damages will not be allowed to play, practice, or attend any extracurricular activity or camp until the fine or assessed damages are paid.

**Suspension:** If a student is suspended from school, the student will not be eligible to participate until he/she has fulfilled the disciplinary requirements established by the administration.

**Transferring Schools:** For eligibility purposes students *and* parents must move into the district of their new school unless they meet the exceptions listed in MSHSAA rules. **MSHSAA by law 3.10**

**Transportation:** If the school provides transportation, the student must ride that school transportation to and from all school sponsored activities. Exceptions will only be made when the student is released directly to the parent/guardian by the coach or administration following the activity.

## **AWARDS**

**Rebel of the Year Award:** The award is intended to be given to the most outstanding boy and girl athlete from the senior class who best exemplifies the characteristic and criterion used to select the winners. Student/Athletes must participate in two (2) sports to be considered for this award. If no senior is nominated then eligible juniors may be considered.

The three main criteria used to select the Rebel of the Year are:

- Athletic Achievement and Ability (70%)
- School and Community Citizenship (15%)
- Academic Ability (15%)

Overriding all considerations should be the standard that the individual selection should exemplify those characteristics which best define the term "Rebel of the Year" in a positive manner. Individuals selected should typify and serve as a "role model" for those who aspire to excel in athletics and at the same time be well rounded, productive and dependable school and community citizens.

**Babe Ruth Award:** This award is given to the student/athlete who displays the highest degree of sportsmanship throughout his/her career at Central High School. Any senior boy and girl who participate in at least one sport are eligible for the award.

**Senior Nights:** For all sports, Senior Recognition Night will be scheduled at the last home contest of the season. Seniors will be recognized prior to the start of the game.

### **CITIZENSHIP AND SPORTSMANSHIP REQUIREMENTS BY LAW 2.2**

Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens". Conduct shall be satisfactory in accord with the standards of good discipline.

**Law Enforcement:** A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol or injuries to others. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility. **MSHSAA By-Law 2.2.2**

**Student Responsibility:** Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the MSHSAA Board of Directors. **MSHSAA By-Law 2.2.5**

POSSESSION OF ALCOHOL, TOBACCO (including electronic cigarettes, vaporizers or imitation snuff), DRUGS, including narcotics or non-prescribed drugs, AND/OR DRUG PARAPHERNALIA:

Students shall not use/possess or distribute alcoholic beverages, non-prescribed drugs, drug paraphernalia, or tobacco. The use of these will be dealt with on an individual basis depending on the severity of the incident and consistent with the MSHSAA guidelines with consequences ranging from suspension to termination of privileges. A student who commits an act for which INITIAL charges/ticket may be or have been filed by law enforcement authorities, **including the issuing of a ticket for possession, usage, distribution, or under the influence of alcoholic beverages, non-prescribed drugs, drug paraphernalia or tobacco will face the following guidelines in determining the consequences:**

Use of **TOBACCO**, or possession of **TOBACCO, including electronic cigarettes, vaporizers or imitation snuff:**

**1<sup>st</sup> Offense:** Ten(10) school day suspension from participation in competition of all extracurricular activities.

**2<sup>nd</sup> Offense:** Termination from team.

Use of **ALCOHOL** under the influence of **ALCOHOL**, in possession of **ALCOHOL** or distribution of **ALCOHOL:**

**1<sup>st</sup> Offense:** Thirty (30) school day suspension from participation in competition of all extra-curricular activities. If the student enrolls in and makes satisfactory progress toward the completion of an approved rehabilitation program and/or counseling program the suspension will be reduced to fifteen (15) school days.

**2<sup>nd</sup> /Subsequent Offense(s):** One year (365) school day suspension from participation in competition of all extracurricular activities.

Use of **DRUGS, including narcotics or non-prescribed drugs**, under the influence of **DRUGS, including narcotics or non-prescribed drugs** in possession of **DRUGS, including narcotics or non-prescribed drugs**, distribution of **DRUGS, including narcotics or non-prescribed drugs**, or possession of **DRUG PARAPHERNALIA:**

**1<sup>st</sup> Offense:** Thirty (30) school day suspension from participation in competition of all extra-curricular activities. If the student enrolls in and makes satisfactory progress toward the completion of an approved rehabilitation program and/or counseling program the suspension will be reduced to fifteen (15) school days.

**2<sup>nd</sup> /Subsequent Offense(s):** One year (365) school day suspension from participation in competition of all extracurricular activities.



**\*\*\*Any athlete who is under suspension when his/her season is completed is not eligible for post-season recognition or a team letter. A season is considered complete when the team has completed the last game or activity.**

**\*\*\*Any athlete who has multiple offenses with any combination of drugs or alcohol will be suspended for one year (365 days) from the date of the second offense. For example, if a student receives a first time drug offense and a first time alcohol offense, they will count as two offenses and will result in a 365 day suspension.**

**\*\*\*Central R-3 School District reserves the right to randomly drug test student athletes at any time.**

**Students Under Arrest:** If a student is arrested for a misdemeanor or for a felony the student will be considered ineligible and will not be allowed to represent the school in interscholastic activities until the matter is resolved through the court system. **MSHSAA by-law 2.2.2**

**Students Who Engage in Unsportsmanlike Acts:** Discipline for such acts resulting in a flagrant foul, technical foul, unsportsmanlike conduct penalty, etc. will be left to the discretion of the coach but could cause the student-athlete to be restricted from representing the school for **at least** the next contest. Please note that if any player is ejected, our school in conjunction with MSHSAA requires that at a minimum the player not play in the next contest. **MSHSAA by-law 5.5.1**

## **PRACTICES**

**Holidays:** Holiday practices are permissible but coaches will use judgment in setting and conducting them. While it is necessary to practice over the holidays, coaches recognize that this is often a time for family trips and other functions.

**Saturday:** Saturday practices can be held with prior approval from the principal.

**Sunday:** Under normal conditions teams will not practice on weekends. However, if a team has a scheduled game on Monday or is preparing for a tournament during the upcoming week, a Sunday practice is permissible under the following conditions:

- The principal/athletic director should be notified in advance.
- Practices shall be held between the hours of 2:00 p.m. and 5:00 p.m.
- Middle School teams will not practice on Sundays except prior to the MAJHAA Conference Tournament or due to school days missed due to inclement weather with the approval of the principal.

**Wednesday:** Wednesday is considered Family Night in the Central R-3 School District. When possible, Wednesdays will be avoided when scheduling competitions. This does not include tournaments or make-up games. Any team practices scheduled for Wednesday will end no later than 6:00 p.m. and gyms, practice fields, weight room, etc. will be closed.

**Scheduling Conflict Resolution for Games and Practices:** Many of our student-athletes compete in multiple extra-curricular activities. Sometimes the seasons coincide or perhaps the two seasons overlap. When this happens the following hierarchy will be used to determine which event the student athlete will compete/perform: National Event/Competition, State Competition, District/Sub-State Competition, Conference Event, Interscholastic Event, School Performance, Sub-Varsity Event, Required Practice/Dress Rehearsal, Regular Practice

**\*\*\*When two events are of equal weight the student will be allowed to choose which event/performance to participate.**

## **CENTRAL R-3 SCHOOL DRUG TESTING POLICY, BOARD POLICY 2645**

### **BACKGROUND & PURPOSE:**

Central R-3 School District recognizes that alcohol and drug abuse are serious problems today in America, and schools — including the Central R-3 School District are not immune. Even students involved in school-sponsored activities are increasingly using alcohol and are experimenting with other controlled substances. The administration of the Central R-3 School District has noted and documented, both formally and informally, an increase in the use of drugs and alcohol by its students, including those participating in school-sponsored extra-curricular activities and interscholastic athletics.

It is the District's position that drug usage is inconsistent with school sponsored extra-curricular activities and interscholastic athletics. Students representing the Central R-3 School District are respected and admired by a large segment of the student body. In order to participate in such activities, students are expected to hold themselves as good examples of conduct, citizenship, sportsmanship and training. This includes avoiding drug and alcohol usage. Drug and alcohol use causes serious physical, mental and emotional problems for students. A student using drugs is

a danger to him or herself, as well as, other students. The Central R-3 School District's students are entitled to drug-free participation in school sponsored extracurricular activities and interscholastic athletics.

Central School District reserves the right to conduct a program of random testing of students participating in extracurricular activities and interscholastic athletics for the use of controlled substances, as defined by applicable law. Other purposes of the program include prevention of drug and alcohol usage; education of students and their parents or guardians about the serious physical, mental and emotional harm caused by alcohol and drug abuse; and maintaining a school environment where students can be free from alcohol and drug abuse.

The Random Drug Testing Program is mandatory for all students participating in extracurricular activities and interscholastic athletics under the District's sponsorship. These activities include football, softball, volleyball, basketball, wrestling, track and field, golf, baseball, cheerleading, pommies, academic team, speech and debate, band and choir. (All MSHSAA sanctioned activities) Students who do not participate in the Random Drug Testing Program will suffer no adverse consequences, but will not participate in any of these activities. The Random Drug Testing Program does not affect other policies and practices of the School District in dealing with drug or alcohol possession or use where reasonable suspicion is obtained by means other than the mandatory and random sampling discussed here.

#### **PROCEDURES AND GUIDELINES:**

**Consent:** Before any student can participate in extracurricular activities or interscholastic athletics, both the student and the parents or guardians must consent to the student's participation in the Drug Testing Program. Both the student and the parents/guardians must complete the attached consent form indicating that they understand the policies and procedures involved and agree the student may participate. The form must be signed by both the student and a custodial parent or guardian. Only after providing the coach or sponsor of each school-sponsored activity in which the student wishes to participate with a complete, signed form will the student be allowed to participate in that activity.

**Selection:** All students participating in a school-sponsored activity may be tested at random during the activity's season. The coaches or sponsors will forward each student's consent form to the Athletic Director. Each student will be assigned a number. One cross-referenced list of names and numbers will be maintained for the high school and one list for the middle school students by the Athletic Director. Only the Athletic Director will have access to the list. A minimum of five of the participating student's names will be randomly selected each month for testing. Testing will be conducted during the months of August through April. When a selection for testing is done, the numbers of all students currently participating in a particular extra-curricular activity or on an interscholastic athletic team from the high school will be placed in a box, and the first three drawn from the box will be the students to be tested that month. The same process will be used at the middle school and a minimum of two names will be drawn from the box will be the students to be tested that month. The numbers will be drawn by the athletic director or his designee. The Athletic Director will notify the students whose names have been drawn. Upon receiving a notice from the administration that the student has been selected for a random drug test, the student will go to the nurse's office and/or other designated area where the test will be administered by the school nurse/drug testing professionals.

**Privacy and Confidentiality:** Appropriate steps will be taken to respect the privacy of students while, at the same time, preventing the falsification of testing. The students will only be identified by the provided reference number. The test results will remain confidential and will only be released to the student, that student's parents or guardians, and the coach, or sponsor affected. In addition, the test results will not be used for other student discipline purposes or restrictions other than participation in school-sponsored activities, and will not become part of the student's school record or communicated to any other party.

All currently available Drug Tests have the possibility of producing a "false-positive." This means that, if the student is taking any over-the-counter or prescription medications, the test may produce positive reading. In addition, certain foods have been known to produce false-positive results. Students who test positive will be requested to disclose the identity of any prescription medication they were taking at the time of the test.

All files regarding the drug-testing program will be kept separate from the mandatory school files required for each student. The test results shall not be made known to any other school officials other than the athletic director and/or principal. Any negligent or intentional disclosure of test results by any school official may be grounds for disciplinary action. Test results will not be turned over to the police or other law enforcement authorities without a court order and the administration will not disclose test results, without court order, for purposes of criminal investigation.

**Testing and Verification of Sample:** Each sample will be tested for any substance which a student may not sell, possess, use, distribute or purchase under either Missouri or Federal law. If the initial test returns a positive result for the substances screened the drug testing facilities lab will conduct a second test for confirmation. The second test

collected could be split into multiple specimens. In the event of a conclusive positive result, the student and custodial parents or guardians may choose to have a third test conducted by an independent, certified lab. A third test would be conducted using a strand of the specimen from the sample initially collected. A third, independent test submitted by the student, custodial parents or guardians will not be paid for by the Central R-3 School District, and would be done only at the parents' or guardians' expense.

**Consequences:** If after testing and verification, a student tests positive, it will be treated as competent and substantial evidence that the student has used the substance for which that student tested positive. The student will be penalized as described in these guidelines for incidences of controlled substance and/or alcohol use including... suspension from competition for a period of thirty (30) school days. If the student enrolls in and makes satisfactory progress toward the completion of an approved rehabilitation program and/or counseling program, the suspension will be reduced to fifteen (15) school days. Any official practice days allowed by MSHSAA and used by respective teams will count as days of suspension if applicable. (i.e. Saturday or Sunday practices) In addition, the Athletic Director shall schedule a non-random follow-up test after such an interval of time that the substance previously found would be eliminated from the body if no intervening drug use has occurred. A second positive test will result in the student being ineligible for 365 calendar days. Before being allowed to return to competition, the student will again be tested and must test negative.

Drug counseling and assistance programs will be urged by the Central R-3 School District for any student testing positive under this policy. If requested by the parents or guardians, school counselors will provide assistance in obtaining help for the student. The Central R-3 School District will not be responsible for the costs of any counseling or subsequent treatment. The Central R-3 School District shall pay for any testing under this program at its request. Any additional, independent test submitted by the student, custodial parents, or guardians will not be paid for by the Central R-3 School District.

The purpose of this program is not to automatically bar from all participation in extra-curricular activities a student who exhibits a positive drug test. The purpose of this program is to educate, help and direct students away from drug and alcohol abuse and toward a healthy and drug free participation in school sponsored activities. With that in mind, students suspended from competition are required to attend, but not participate in, all games and practices to remain a member of their respective team.

Students who are under suspension from participation at the end of the season and/or who choose not to attend practices and games will not be eligible for a team letter or other post season recognition.

Any student found to be cheating or falsifying their drug test will be deemed ineligible for all extra-curricular and/or co-curricular activities for a period of 365 days.

**ACTIVITIES AND ATHLETICS**

**REINSTATEMENT OF ELIGIBILITY REQUIRED DOCUMENTATION**

**MSHSAA By-Law 2.2.1:** Citizenship: Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered "creditable citizens." Conduct shall be satisfactory in accord with the standards of good discipline.

**MSHSAA By-Law 2.2.2:** Law Enforcement:

- a. A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies.
- b. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.
- c. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others.

**MSHSAA By-Law 2.2.3:** Local School:

- a. A student who violates a local school policy is ineligible until completion of the prescribed school penalties.
- b. The eligibility of a student who is serving detention or in-school suspension shall be determined by local school authorities.
- c. A student shall not be considered eligible while serving an out-of-school suspension.
- d. If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. Further, the student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes.
- e. Central R-3 Schools has the authority to set more restrictive citizenship standards and shall have the authority and responsibility to judge its students under those standards.

f. Central R-3 Schools shall diligently and completely investigate any issue that could affect student eligibility.

**2.2.5 Student Responsibility:** Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery.

**In Accordance with MSHSAA By-Law 2.2.5:** Failure to fully report potential violations will result in a suspension for up to 365 days. Information must be reported on the next day of school or prior to the next extra-curricular activity, whichever comes first to avoid a suspension of up to 365 days.

Date the incident occurred: \_\_\_\_\_

Date the incident was reported: \_\_\_\_\_

Full disclosure of pending violation(s):

\_\_\_\_\_  
\_\_\_\_\_

**In Accordance with MSHSAA By-Law 2.2.2 a and/or 2.2.3 a:**

Required Documentation prior to the re-instatement of eligibility, from the original source (not personal counsel):

\_\_\_\_\_ Police Report

\_\_\_\_\_ Court Case Summary (if available)

\_\_\_\_\_ Statement of Assigned Penalties

\_\_\_\_\_ Statement of any special conditions required, including but not limited to: fine, court cost, community service, counseling classes, restitution, etc.

\_\_\_\_\_ Certificate of Completion of any required classes, community service, etc.

\_\_\_\_\_ Court Receipt(s) of paid fines, fees, etc.

\_\_\_\_\_ \*Any Additional Information Required by District Administration

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Date

**CENTRAL R-3 SCHOOL DISTRICT CITIZENSHIP GUIDELINES  
FOR EXTRA-CURRICULAR ACTIVITIES  
2022-2023**

I acknowledge receipt of, and have studied and understand the Central R-3 School District Interscholastic Handbook. **We agree to abide by these rules** and those established by the MSHSAA, MAAA, MAJHAA, MAFC and SEMO Wrestling Conference. We understand that all activities involve specific risks.

As a student-athlete/student participant at Central, I have not, nor am I currently serving court assigned probation, owe a fine or restitution, or have been assigned community service for violation of the law and have no other sanctions legally imposed. I understand that it is my responsibility to inform the athletic director or my coach if I

should receive a ticket or participate in any other illegal activity once the season has begun. I understand that participating on an interscholastic team while my character is not at the highest level jeopardizes not only my eligibility, but that of my teammates.

### **DRUG TESTING PARTICIPATION AND CONSENT**

I have read and understand the Central R-3 School District Student Activity/Athletic Handbook. I agree that participation in school-sponsored extra-curricular activities and interscholastic athletics is a privilege and not a right. I am aware of the School District's requirements for participation in school-sponsored activities and agree to abide by the requirements and penalties outlined in the Handbook. I am also aware that individual coaches or sponsors may impose additional requirements and/or penalties upon participation.

I agree to participate in the Random Drug Testing Program at the Central School District in exchange for the opportunity to participate in any school-sponsored extra-curricular activities or interscholastic athletics. I understand that my signature below authorizes the school to conduct a drug test from the student whose signature appears below, if he/she is selected as part of the random selection procedures described in the proceeding handbook. I also understand my signatures on this form authorizes the drug testing laboratories to perform a drug test only for the presence of the substances which an individual may not sell, possess, use, distribute or purchase under either Federal or Missouri law. I also understand that in the event the student is selected for testing, the student and the student's parent(s) or guardian(s) will be asked to conditionally disclose over-the-counter or prescription medications the student has taken. This information will only be revealed if the student has a positive test result. I understand that current available drug tests are not 100% reliable, and that false-positive tests may result.

<hr/>	
Printed Student Name	
<hr/>	<hr/>
Student Signature	Date
<hr/>	<hr/>
Parent Signature	Date

### **ACKNOWLEDGEMENT OF HANDBOOK RECEIPT**

I have reviewed a copy of the Central High School Handbook for 2021-2022. The handbook will be downloaded to my Chromebook and is available online at [www.centralr3.org](http://www.centralr3.org). I understand that the handbook contains information that my young adult and I may need during the school year. I also understand that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the handbook.

**PARENTAL ACKNOWLEDGEMENT:**

I hereby acknowledge

**SCHOOL-SPONSORED TRIP**

I give my permission for my young adult to take all school-sponsored academic, athletic, and extra-curricular trips during the 2021-2022 school year with school approved transportation.

**PARENTAL PERMISSION:**

I hereby give my permission

I hereby do not give my permission

**STUDENT TECHNOLOGY ACCEPTABLE USE POLICY (AUP) AGREEMENT & CHROMEBOOK USER AGREEMENT**

Windows username will be first initial, middle initial, and last name (No spaces or capitalization). Password will be lunch PIN. Google username will be lastnamefirstname@central3.org (No spaces or capitalization). Password will be first and last initial followed by lunch PIN.

I have read the "High School and Middle School Student Technology All In One" document found at central3.org under "departments," technology," "students," and agree.

**PARENTAL PERMISSION:**

I hereby give my permission.

I hereby do not give my permission.

**PHOTO/NAME/MEDIA/WEB PERMISSION NOTICE**

We request your permission to publish student's names, pictures or work on our website, school newspaper and yearbook.

**PARENTAL PERMISSION:**

I hereby give my permission

I hereby do not give my permission

\_\_\_\_\_  
(Student Printed Name)

\_\_\_\_\_  
(Student Signature)

\_\_\_\_\_  
(Parent Signature)

\_\_\_\_\_  
(Date)