

# SISK12: Grade Book – Transferred In Student Scores

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## Overview

Students transferring into a class need to have grades earned in the previous class entered into their new class.

## Add Grade Earned in Previous Class

1. The teacher will create an assignment in the grade book using one of the assignment types, ex. CLS-Class work.

2. Set the base points as 0 for the assignment.
3. Using a calculator, figure the transferring student's points by multiplying their % by the Total Points of the grade book.

**Example:** Student transfers in with 97%. The Total Points possible for the grade book is 450.  $97\% \text{ of } 450 = 436.5$  points. The student's transferred in points will be 437.

Name	Gr	Status	Course Add/ Drop Dates	Special Grade Scale	HWK-S2 Total	S2 Total
					450.0	450.0

4. Do not mark the student exempt in the other columns in the grade book. Mark a 0 for the transferred in student's score for these columns.

View / Maintain Reports

Your School Logo

My Shortcuts (Select Item)

Student Data Links

SAMPLE STUDENT GRADEBOOK ROSTER

Attendance Date: Thursday, 01/04/07 Sem=2 Trm=3 Per=1234567  
H2200-01 Per 2 (MTWTF) Y ALGEBRA I #4/4 MATHMAN JIM 104

Done Edit Cancel

Actions

View: -- All -- Scale: Edwards HS Grade Scale

Select View **Assignments** Total Points Term Grades Objectives

Name	Gr	Status	IEP	Course	Special Grade	B/07			HWK-008 Pts=50 02/08/07			HWK-009 Pts=50 02/10/07			CLS-001 Pts=0 02/19/07 Transferin		
						Score	Sp.Mark	Eff.Score	Score	Sp.Mark	Eff.Score	Score	Sp.Mark	Eff.Score	Score	Sp.Mark	Eff.Score
Arkan, Terrance J	09	Active	N	01/03/20C		0	0		0	0		0			437		437
Arnold, Harrison K	09	Active	N	01/03/20C		30	30		30	40		40					
Bell, Linda M	09	Active	N	01/03/20C		40	40		40	40		40					

5. NOTE: If percentage based: be sure to add a column for each assignment type used in the formula.