

SISK12: Overriding Formulas

School Information Systems – a Division of Tyler Technologies, Inc.; Proprietary and Confidential

PATH: Actions → Manage Students and Scores → Override Formula for Current Cell
or
Actions → Manage Students and Scores → Override Formula for Current Column

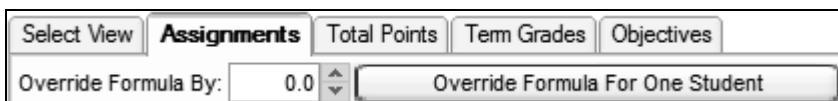
Overview

The formulas applied to the System Grade (SG) columns determine the end-of-term grades students receive. Occasionally, the teacher may feel the need to override the formula and manually assign an end-of-term grade for a student or students. Use this function sparingly, as it communicates the score only and not the reason for the score, to anyone who has view rights to your grade book, such as building administration.

Override Formula for One Student

This function will replace the formula-calculated end-of-term grade for one student with a designated value.

1. Highlight the cell you wish to override in the appropriate SG column.
2. Click **Actions** → **Manage Students and Scores** → **Override Formula for Current Cell**. The screen refreshes.
3. Type the value to be applied to the SG column in the **Override Formula By** spin box and click



4. The student's grade is updated and an exclamation point displays, indicating the formula has been overridden. In the example below, the formula has been overridden for Jeanne Barker only.

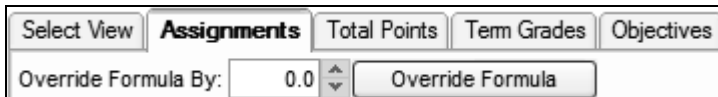
Barker, Jeanne Marie	A- 90%!
Brown, Leonardo L	C 76%

5. The override may be removed by clicking **Actions** → **Manage Students and Scores** → **Remove Formula Override for Current Cell**. A confirmation prompt displays. Click **OK** to remove the override.

Override Formula for All Students

This function will replace all formula-calculated end-of-term grades in one column with a designated value.

1. Highlight a cell in the appropriate SG column.
2. Click **Actions** → **Manage Students and Scores** → **Override Formula for Current Column**. The screen refreshes.
3. Type the value to be applied to every student in the **Override Formula By** spin box and click



4. All students' grades are updated and exclamation points display, indicating the formula has been overridden.

Barker, Jeanne Marie	A- 90%!
Brown, Leonardo L	A- 90%!
Carter, Jackie M	A- 90%!

5. The override may be removed by clicking **Actions** → **Manage Students and Scores** → **Remove Formula Override for Current Column**. A confirmation prompt displays. Click **OK** to remove the override.

Recalculate Formula Columns

To ensure all columns with a formula are calculated appropriately, click **Actions** → **Manage Students and Scores** → **Force Recalculation of all Formula Columns**. The screen refreshes, updating all formula calculations that have not been overridden.