

SISK12: Maintain Special Marks

School Information Systems – a Division of Tyler Technologies, Inc.; Proprietary and Confidential

Path: Actions → Manage Assignments (Columns) → Maintain Special Marks

Overview



Special Marks are additional indicators of student performance. They may be used to affect a student's final score for an assignment. The Operation and Value of a Special Mark may be edited by the teacher if it is not Locked for the district. If additional Special Marks are needed, contact your building administrator or SIS Coordinator.

Code	Description	Operation	Value	Locked
ABS	Absent	Replace	0	<input checked="" type="checkbox"/>
INC	Incomplete Assignment	Replace	0	<input checked="" type="checkbox"/>
ISS	In-school Suspension	Replace	0	<input checked="" type="checkbox"/>
LAT1	Late Assignment(25% grade cut)	Percent	75	<input checked="" type="checkbox"/>
LAT2	Late Assignment(75% grade cut)	Percent	25	<input checked="" type="checkbox"/>
LAT3	Late Assignment (no grade)	Percent	0	<input checked="" type="checkbox"/>
MSNG	Missing Assignment	Replace	0	<input checked="" type="checkbox"/>
OSS	Out-of-school Suspension	Replace	0	<input checked="" type="checkbox"/>
XMPT	Exempt	Exempt	0	<input checked="" type="checkbox"/>

Examples of Special Marks

Code/Description	Operation	Value	Effective Score Result
XMPT	Exempt	0	Assignment is ignored when calculating student's actual points earned
ABS	Replace	0	0
LAT1	Percent	90	Student's score x 90%, resulting in a 10% grade cut
ERLY	Addition	5	Student's score + 5 points

Edit Special Marks

1. Click the  button.
2. Double-click in the **Operation** column and select the desired operator from the drop-down list.
 - a. Select *Exempt* to use the Special Mark to exclude an assignment from a student's SG column. No Value is needed for this operator.
 - b. Select *Replace* to use the Special Mark to replace a student's score with the determined Value.
 - c. Select *Percent* to use the Special Mark to apply the determined percent Value to the student's original score.
 - d. Select *Addition* to use the Special Mark to add the determined Value to the student's original score.
3. Double-click in the **Value** column and type the value if appropriate.
4. Click  to save and exit.