

SISK12: Grade Book Summary

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Path: View/Maintain → Term Grades → Student Grade Book Summary



Or use the Student Data Link for Grade Book Summary

Overview


The student grade book summary allows you to view the grades earned by a student in all classes as well as view an in-depth class-by-class summary of the student's assignments and grades earned. This screen shows the Grade Book scores rather than the students term grades.

Locate Student

1. Click **View/Maintain → Term Grades → Student Grade Book Summary**.
2. Enter student name and click **Find by Enrollment**.

Note: To select more than one student, click

Go to Grid for Selection

3. Click the select  icon to choose the student. The student's current course assignments display.

View Grade Book Summary for All Classes

1. The screen displays choices that may be made for viewing the student's grade book summary. You may select to show terms and/or progress grades, dropped courses, and which semester or term to display.

Teacher Gradebook **Display Options**

Show Term Show Progress

- OR -

Click Icon to Show Detail Grades for 1 Class below: Select Detail Terms: Term-3 Show Dropped Courses

	Per	Sem	Subject	Title	Teacher
	1	Y	H7150-01	BUSINESS ECONOMICS	Curlin, Jamie Lyn
	2	S1	H5140-01	9TH PE GIRLS	Clives, Hillary
	2	S2	H5130-01	9TH HEALTH GIRLS	Clives, Hillary
	3	Y	H1115-01	ENGLISH I - M	Magee, Kaleigh
	4	Y	H2110-02	APPLIED MATH I	Mathman, Jim
	5	Y	H7105-02	KEYBOARDING	Gilmore, Joseph
	6	Y	H7010-01	Study Skills Modified	Sands, Wendy
	7	Y	H4110-01	PHYSICAL SCIENCE	Jasper, Kathleen


2. Click to display the student's current grades.

Teacher Gradebook **Display Options**

Term-Grades for All-Classes

Per	Sem	Subject	Title	Teacher	Term-1	Term-2	Sem-1	Term-3	Term-4	Sem-2
1	Y	H7150-01	BUSINESS ECONOMICS	Curlin, Jamie Lyn	74% C	56% F	71% C-	76% C		76% C
2	S1	H5140-01	9TH PE GIRLS	Clives, Hillary	100% A	100% A	100% A			
2	S2	H5130-01	9TH HEALTH GIRLS	Clives, Hillary						
3	Y	H1115-01	ENGLISH I - M	Magee, Kaleigh	81% B-	73% C	77% C+			
4	Y	H2110-02	APPLIED MATH I	Mathman, Jim	79% C+	74% C	79% C+	54% F	88% B+	73% C
5	Y	H7105-02	KEYBOARDING	Gilmore, Joseph	50% F	62% D-	52% F			
6	Y	H7010-01	Study Skills Modified	Sands, Wendy						
7	Y	H4110-01	PHYSICAL SCIENCE	Jasper, Kathleen	63% D	42% F	52% F			

View Grade Book Summary for One Class

- To view all assignments for one class, click the select  icon next to the course.
- A complete list of assignments and tests will be displayed for the student.

Teacher Gradebook		Display Options								
Sort By		Date/Type	H2110-02 -Y Per:4 APPLIED MATH I Mathman, Jim							
Date	Assignment	Portal	Points	Spcl-Mark	Eff Score	Possible	Comments	Grades	Class Avg	Assignment Notes
08/25/06	Classwork-1	<input checked="" type="checkbox"/>	20		20.00	30		D 66%	88.1	Worksheet 1.2
09/01/06	Classwork-2	<input checked="" type="checkbox"/>	25		25.00	50		F 50%	83.33	Study guide
09/08/06	Classwork-3	<input checked="" type="checkbox"/>	40		40.00	40		A 100%	93.75	
09/13/06	Test-1	<input checked="" type="checkbox"/>	69		69.00	100		D+ 69%	84	Chapter 1 - 2
09/15/06	Classwork-4	<input checked="" type="checkbox"/>	50		50.00	50		A 100%	100	
09/15/06	Participation-1	<input checked="" type="checkbox"/>	160		160.00	170		A- 94%	97.06	Class Participation
09/15/06	Progress-1	<input checked="" type="checkbox"/>						B 83%	88.63	
09/22/06	Classwork-5	<input checked="" type="checkbox"/>	45		45.00	50		A- 90%	97.5	
09/29/06	Classwork-6	<input checked="" type="checkbox"/>	45		45.00	50		A- 90%	97.5	Study Guide 3.4 - 4.0
09/29/06	Test-2	<input checked="" type="checkbox"/>	40		40.00	48		B 83%	93.23	
10/06/06	Classwork-7	<input checked="" type="checkbox"/>	40		40.00	50		B- 80%	90	
10/11/06	Test-3	<input checked="" type="checkbox"/>	36		36.00	40		A- 90%	91.25	Chapters 3 - 5
10/13/06	Participation-2	<input checked="" type="checkbox"/>	180		180.00	200		A- 90%	93.75	
10/13/06	Term-1	<input type="checkbox"/>						C+ 79%	88.63	
10/20/06	Classwork-8	<input checked="" type="checkbox"/>	30		30.00	30		A 100%	95.83	
10/27/06	Classwork-9	<input checked="" type="checkbox"/>	50	LAT1	75.00	50		C 75%	88.75	
10/27/06	Test-4	<input checked="" type="checkbox"/>	48		48.00	56		B 85%	77.68	
11/03/06	Classwork-10	<input checked="" type="checkbox"/>	50		50.00	50		A 100%	97.5	
11/10/06	Classwork-11	<input checked="" type="checkbox"/>	40		40.00	50		B- 80%	95	Group Assignment

- This list can be sorted by date, then Assignment Type or by Assignment Type, then date.

Print the Grade Book Summary for One or All Classes

- Click **Actions** → **Print Student Grade Book**.
- Verify the **Date Printed on Report** and **Report Title** and change if necessary.
- Click **Start Report**. The **Display Reports** screen displays.
- From here, you may save, print, or email the report, or search within it.

10/14/2008	Edwards High School							ZZHS0607	
13:04:02	Student Grade Book Summary							Page: 1	
Student Name : Barker Jeanne Marie				Grade: 09					
Class: H2110-02 APPLIED MATH I									
Date	Assignment	Points	Spcl-Mark	Eff Score	Possible	std Notes	Grades	Class Avg	Assignment Notes
08/25/06	Classwork-0001	20		20.00	30		D 66%	73.96%	Worksheet 1.2
09/01/06	Classwork-0002	25		25.00	50		F 50%	82.50%	Study guide
09/08/06	Classwork-0003	40		40.00	40		A 100%	93.75%	
09/13/06	Test-0001	69		69.00	100		D+ 69%	84.00%	Chapter 1 - 2
09/15/06	Classwork-0004	50		50.00	50		A 100%	100.00%	
09/15/06	Participation-0001	160		160.00	170		A- 94%	97.06%	Class Participation