

SISK12: Copy Student Scores

School Information Systems – a Division of Tyler Technologies, Inc.; Proprietary and Confidential

Path: Actions → Manage Students and Scores → Copy Student Scores for 1 Student (Current Row)

Overview

When a student is enrolled into a section of a subject, the student is scored as exempt for all existing assignments. Use the **Copy Student Scores** function to transfer the student's grades from one section of the subject to another, typically taught by the same teacher. Use this function only if the assignments being transferred are compatible.

Copy Student Scores

1. In the Grade Book to which the student has been transferred, highlight a cell in the student's row.
2. Click **Actions → Manage Students and Scores → Copy Student Scores for 1 Student (Current Row)**. The **Grade Book Copy Student Scores** screen displays.

Student: Barker, Jeanne Marie Course Added: 01/03/07

Start Copy Process Use this screen to copy selected student scores to the current Gradebook

Copy from Course Section: H2110-02 P4 Sem1 APPLIED MATH I Include only other Sections of current Course

3. Check the box to **Include only other Sections of current Course** to filter the courses listed.
4. Select the course from the **Copy from Course Section** drop-down list.
5. Check the boxes for the assignments to be copied or click to check every available box or to uncheck any selections. Assignment codes must be identical in both sections (i.e. TST-001).

	Assignments	Note	Base	Weight	Due Date	Score	Sp. Mark	Eff. Score	Comment
<input checked="" type="checkbox"/>	PRT-1	Group Assignment	30	1	08/25/06	30		100	
<input checked="" type="checkbox"/>	PRT-2	Class Participation	50	1	09/01/06	45		90	
<input checked="" type="checkbox"/>	HWK-1	Worksheet 1.2	15	1	08/23/06	15		100	
<input checked="" type="checkbox"/>	HWK-2		15	1	08/24/06	9		60	
<input checked="" type="checkbox"/>	HWK-3	Company Project	30	1	08/25/06	13		43.33333	missing one packet lsn 35
<input checked="" type="checkbox"/>	HWK-4	Study guide	30	1	08/28/06	14		46.66667	Missing end packet

6. Click . This copies all points earned in the **Score** column, special marks, effective scores, and comments. A confirmation message displays.

Student Score copied successfully!

7. Click **Done** to exit.